



# Board of Education Agenda

Wednesday, May 22, 2024



**RIALTO**  
UNIFIED SCHOOL DISTRICT  
BRIDGING FUTURES THROUGH INNOVATION

## Mission

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

## Board of Education

Mr. Joseph W. Martinez, President

Mr. Edgar Montes, Vice President

Mrs. Evelyn P. Dominguez, Clerk

Dr. Stephanie E. Lewis, Member

Mrs. Nancy G. O'Kelley, Member

Keiyne Galazo, Student Member

## RUSD Acting Superintendent

Dr. Ed D'Souza

### *Front Cover Picture:*

Celebrating the Class of 2024 and academic excellence! Rialto High School, Milor High School, and Zupanic Virtual Academy recently announced the top scholars of the Class of 2024. **Karla Castillo** (3.23 GPA), pictured top left, was named Milor High School's Top Scholar, and **Banya Cebreros Diaz** (4.09 GPA), pictured top right, is the Top Scholar for Zupanic Virtual Academy. At Rialto High School, a quartet of students are leading the Class of 2024. Congratulations to Valedictorians **Yewon Kim**, pictured second from the left, and **Gilberto Oviedo**, pictured second from the right, each boasting an impressive 4.69 GPA, and to Salutatorians **Raja Saadiq-Saoud**, pictured far right, and **John Jerez Alvarez**, pictured far left, each holding a remarkable 4.64 GPA. Congrats to all our scholars!



## IMPORTANT PUBLIC NOTICE

For those that wish to participate in the meeting and/or make public comments, please follow the steps below:

- To access the Board Meeting via live stream, go to “Our Board”, scroll down to “Board Meeting Videos” and click play.
- To access the meeting agenda, visit our website and click on “Our Board”, then scroll down to “Agendas and Minutes”.
- **To make public comments, please arrive five minutes prior to the school Board meeting to allow time for you to submit your public comment request. Remember that comments are limited to three minutes on each item on or off the agenda.**
- If you have any questions, please contact Martha Degortari, Executive Administrative Agent, at [mdegorta@rialtousd.org](mailto:mdegorta@rialtousd.org), or 1(909) 820-7700, ext. 2124.
- To access the Spanish version of the Board meeting: United States Toll +1(408) 418-9388 Access Code – 960 675 512 #.



**RIALTO UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
AGENDA**

**May 22, 2024**

**Dr. John R. Kazalunas Education Center  
182 E. Walnut Avenue  
Rialto, California**

**Teleconference Location: Holiday Inn Sacramento Downtown, Tower Board Room, 300 J Street,  
Sacramento, CA 95814**

**Board Members:**

**Joseph W. Martinez, President  
Edgar Montes, Vice President  
Evelyn P. Dominguez, Clerk  
Dr. Stephanie E. Lewis, Member  
Nancy G. O'Kelley, Member  
Keiyne Galazo, Student Board Member**

**Acting Superintendent:**

**Ed D'Souza, Ph.D.**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**Pages**

**A. OPENING**

**A.1 CALL TO ORDER 6:00 p.m.**

**A.2 OPEN SESSION**

### A.3 CLOSED SESSION

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

- **PUBLIC EMPLOYEE EMPLOYMENT / DISCIPLINE / DISMISSAL / RELEASE / REASSIGNMENT OF EMPLOYEES (GOVERNMENT CODE SECTION 54957)**
- **STUDENT EXPULSIONS / REINSTATEMENTS / EXPULSION ENROLLMENTS**
- **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Ed D'Souza, Ph.D., Acting Superintendent; Lead Personnel Agents: Rhonda Kramer, Roxanne Dominguez, and Armando Urteaga, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

- **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d) and/or (d)(3). CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE LITIGATION**

Number of Potential Claims: 1

- **CONFERENCE WITH LABOR NEGOTIATOR (Government Code section 54957.6)**

Agency designated representative: Board President, Joseph Martinez

Unrepresented employees: Acting Superintendent

#### **COMMENTS ON CLOSED SESSION AGENDA ITEMS**

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes. The Board

will first hear from speakers who are present in the Board room, and then will hear from speakers, if any, at the teleconference location.

**Vote by Board Members to move into Closed Session:**

\_\_\_\_\_ Preferential vote by Student Board Member,  
Keiyne Galazo

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

Time: \_\_\_\_\_

**A.4 ADJOURNMENT OF CLOSED SESSION**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to adjourn Closed Session:**

\_\_\_\_\_ Preferential vote by Student Board Member,  
Keiyne Galazo

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

Time: \_\_\_\_\_

**A.5 OPEN SESSION RECONVENED - 7:00 p.m.**

**A.6 PLEDGE OF ALLEGIANCE**

**A.7 PRESENTATION BY MORGAN ELEMENTARY  
SCHOOL**

**A.8 REPORT OUT OF CLOSED SESSION**

**A.9 ADOPTION OF AGENDA**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to adopt the agenda:**

\_\_\_\_\_ Preferential vote by Student Board Member,  
Keiyne Galazo

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

**B. PRESENTATIONS**

**B.1 HIGH SCHOOL - DISTRICT STUDENT ADVISORY  
COMMITTEE (DSAC)**

**B.2 RECOGNITION OF STUDENT BOARD MEMBER,  
KEYYNE GALAZO, SCHOLARSHIP RECIPIENT**

**B.3 RECOGNITION OF DISTRICT CERTIFICATED  
EMPLOYEE OF THE YEAR**

Teacher, Caren Contreras, Adult Transition Program at  
Milor High School

**B.4 RECOGNITION OF DISTRICT CLASSIFIED  
EMPLOYEES OF THE YEAR**

- Carmen Ramirez, School Secretary, Morgan Elementary School
- Valerie Williams, Instructional Aide III, Kordyak Elementary School
- Ricky Alvarado, Lead Custodian, Dunn Elementary School
- Barbara McDonald, Library/Media Technician I, Werner Elementary School

**C. COMMENTS**

**C.1 PUBLIC COMMENTS NOT ON THE AGENDA**

At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes. The Board will first hear from speakers who are present in the Board room, and then will hear from speakers, if any, at the teleconference location.

**C.2 PUBLIC COMMENTS ON AGENDA ITEMS**

Any person wishing to speak on any item **on** the Agenda will be granted three minutes. The Board will first hear from speakers who are present in the Board room, and then will hear from speakers, if any, at the teleconference location.

**C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS**

- Rialto Education Association (REA)
- California School Employees Association (CSEA)
- Communications Workers of America (CWA)
- Rialto School Managers Association (RSMA)

**C.4 COMMENTS FROM STUDENT BOARD MEMBER**

**C.5 COMMENTS FROM THE ACTING SUPERINTENDENT**

**C.6 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION**

**D. PUBLIC HEARING 18**

**D.1 PUBLIC INFORMATION**

**D.1.1 THIRD QUARTER WILLIAMS REPORT (JANUARY - MARCH) FISCAL YEAR 2023-24 19**

**D.1.2 THIRD QUARTER – 2023-2024 – WILLIAMS UNIFORM COMPLAINT REPORT 20**



**E. CONSENT CALENDAR ITEMS**

21

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

**Vote by Board Members to approve Consent Calendar Items:**

\_\_\_\_\_ Preferential vote by Student Board Member, Keyne Galazo

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

**E.1 GENERAL FUNCTIONS CONSENT ITEMS**

**E.1.1 RESCIND BOARD POLICY 0470: COVID-19 MITIGATION PLAN** 22

**E.1.2 APPROVE THE FIRST READING OF REVISED BOARD POLICY 3400; MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS** 34

## **E.2 INSTRUCTION CONSENT ITEMS**

### **E.2.1 APPROVE A 2-DAY/3-NIGHTS TRIP TO FLAGSTAFF, ARIZONA TOURNAMENT - CARTER HIGH SCHOOL FOOTBALL TEAM** 40

Approve up to forty (40) Carter High School students from the Football team and four (4) chaperones to participate at the Flagstaff, Arizona NAU football camp and 7 on 7 tournament at Northern Arizona University in Flagstaff, Arizona, effective June 7, 2024 through June 9, 2024, at a cost not-to-exceed \$5,500.00, and to be paid from the ASB and General Funds.

## **E.3 BUSINESS AND FINANCIAL CONSENT ITEMS**

### **E.3.1 APPROVE THE WARRANT LISTING AND PURCHASE ORDER LISTING**

All funds from April 17, 2024 through April 30, 2024, (Sent under separate cover to Board Members). A copy for public review will be available on the District's website.

### **E.3.2 DONATIONS** 41

Accept the listed donations from Amazon, and that a letter of appreciation be sent to the donor.

### **E.3.3 SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS** 42

Declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

<b>E.3.4</b>	<b>RATIFY THE APPROVAL OF THE SCHOOL-CONNECTED ORGANIZATION</b>	43
	Retroactively approve Simpson PTA as a school-connected organization for the 2023-2024 and 2024-2025 school years.	
<b>E.3.5</b>	<b>APPROVE A RENEWAL AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION</b>	44
	Agreement required annually to comply with the California State Preschool Program contract requirements, effective May 23, 2024, at no cost to the District.	
<b>E.3.6</b>	<b>APPROVE A RENEWAL AGREEMENT WITH TEXTHELP SOFTWARE</b>	45
	Provide the Read&Write Chrome extension for all staff and students, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$40,452.05, and to be paid from the General Fund.	
<b>E.3.7</b>	<b>APPROVE A RENEWAL AGREEMENT WITH PROSOLVE (QUEST)</b>	46
	Provide Quest curriculum and teacher training for eight elementary schools English Language Arts classrooms, effective September 4, 2024, through June 30, 2025, at a cost not-to-exceed \$23,550.00, and to be paid from the General Fund (ELOP).	
<b>E.3.8</b>	<b>AWARD REQUEST FOR PROPOSAL (RFP) NO. RIANS-2024-2025-002 BREAD PRODUCTS TO GALASSOS BAKERY</b>	47
	This item is effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.	

- E.3.9 AWARD REQUEST FOR PROPOSAL (RFP)  
NO. RIANS-2024-2025-001 DAIRY AND  
OTHER RELATED PRODUCTS TO  
DRIFTWOOD DAIRY** 48
- This item is effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.
- E.3.10 AWARD REQUEST FOR PROPOSAL (RFP)  
NO. RIANS-2024-2025-003 PIZZA PRODUCTS  
TO WIDO PIZZA (DOMINO'S PIZZA)** 49
- This item is effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.
- E.3.11 APPROVE A MEMORANDUM OF  
UNDERSTANDING (MOU) WITH THE SAN  
BERNARDINO COUNTY SUPERINTENDENT  
OF SCHOOLS** 50
- Provide the County with District assessment data, effective July 1, 2024 through June 30, 2029, at no cost to the District.
- E.3.12 APPROVE AN AGREEMENT WITH LUDWIG  
ENGINEERING ASSOCIATES, INC.TO  
PROVIDE A TOPOGRAPHIC SURVEY OF THE  
SITE PATH OF TRAVEL FOR THE NEW  
GYMNASIUM PROJECT AT FRISBIE MIDDLE  
SCHOOL** 51
- This item is effective May 23, 2024, through December 31, 2024, at a total cost not-to-exceed \$11,500.00 and to be paid from Fund 21 – Building Fund.

**E.3.13      APPROVE AN AGREEMENT WITH LUDWIG ENGINEERING ASSOCIATES, INC. TO PROVIDE A TOPOGRAPHIC SURVEY OF THE SITE PATH OF TRAVEL FOR THE NEW GYMNASIUM PROJECT AT KOLB MIDDLE SCHOOL** **52**

This item is effective May 23, 2024, through December 31, 2024, at a cost not-to-exceed \$11,700.00 and to be paid from Fund 21 – Building Fund.

**E.3.14      APPROVE AN AGREEMENT WITH LUDWIG ENGINEERING ASSOCIATES, INC. TO PROVIDE AN ALTA SURVEY FOR THE PROPERTY LOCATED ON FOOTHILL BOULEVARD IN THE CITY OF RIALTO, CALIFORNIA** **53**

Provide an ALTA Survey for the property located on Foothill Boulevard in the City of Rialto, effective May 23, 2024, through December 31, 2024, at a cost not-to-exceed \$19,000.00 and to be paid from Fund 40 – Special Reserve for Capital Outlay.

**E.3.15      APPROVE AN AGREEMENT WITH NEVER STOP GRINDING - FRISBIE MIDDLE SCHOOL** **54**

Provide a structured Summer School sport and music program consisting of 10 days, 5 hours a day for a total of 40 sessions, servicing approximately 100 students, effective June 6, 2024 through June 30, 2024, at a cost not-to-exceed \$24,384.00, and to be paid from the General Fund (ELOP).

**E.3.16      APPROVE AN AGREEMENT WITH CALIFORNIA STATE UNIVERSITY SAN BERNARDINO** **55**

Partner institution of higher education, effective May 23, 2024 through June 30, 2026, at no cost to the District.

<b>E.3.17</b>	<b>APPROVE AN AGREEMENT WITH UNIVERSITY OF CALIFORNIA, RIVERSIDE</b>	57
	Provide current and future students with internship opportunities in their specialized fields from July 1, 2024 through June 30, 2027 at no cost to the District.	
<b>E.3.18</b>	<b>APPROVE AN AGREEMENT WITH UNIVERSITY OF CALIFORNIA, RIVERSIDE</b>	58
	Assist current and future educators in completing state requirements for credentialing from July 1, 2024 through June 30, 2027 at no cost to the District.	
<b>E.3.19</b>	<b>APPROVE AN AGREEMENT WITH ALTAIR ENGINEERING INC.</b>	59
	Provide Monarch software, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$11,017.50 and to be paid from the General Fund.	
<b>E.3.20</b>	<b>APPROVE AN AGREEMENT WITH HEARTLAND</b>	60
	Provide Blue Bear SchoolBooks software, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$16,640.75 and to be paid from the General Fund.	
<b>E.3.21</b>	<b>SIGNATURE AUTHORIZATION FOR STATE/COUNTY DOCUMENTS</b>	61
	Approve the authorization of Edward D'Souza, Ph.D., Acting Superintendent, to sign Notice of Employment documents and Certification of Board Minutes effective May 22, 2024.	
<b>E.4</b>	<b>FACILITIES PLANNING CONSENT ITEMS - None</b>	

<b>E.5</b>	<b>PERSONNEL SERVICES CONSENT ITEMS</b>	
<b>E.5.1</b>	<b>APPROVE PERSONNEL REPORT NO. 1318 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES</b>	<b>62</b>
<b>E.6</b>	<b>MINUTES</b>	<b>68</b>
<b>E.6.1</b>	<b>APPROVE THE MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING HELD MAY 14, 2024</b>	<b>69</b>
<b>E.6.2</b>	<b>APPROVE THE MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING HELD MAY 8, 2024</b>	<b>74</b>

<b>F.</b>	<b><u>DISCUSSION/ACTION ITEMS</u></b>	<b>99</b>
<b>F.1</b>	<b>APPROVE A RENEWAL AGREEMENT WITH EDUPOINT EDUCATIONAL SYSTEMS, LLC</b>	<b>100</b>

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Remove the Synergy Tech Tools and Item Bank and include the Analytics module, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$450,000.00 and to be paid from the General Fund.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Preferential vote by Student Board Member,  
Keiyne Galazo

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

**F.2 APPROVE A RENEWAL AGREEMENT WITH STEP-BY-STEP FOLKLORICO**

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide cultural dance lessons at eight (8) elementary school sites in the District, effective September 16, 2024 through May 16, 2025, at a cost not-to-exceed \$99,809.00, and to be paid from the General Fund (ELOP).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Preferential vote by Student Board Member,  
Keiyne Galazo

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President



**F.3 APPROVE AN AGREEMENT WITH 6CRICKETS INC - ALL ELEMENTARY SCHOOLS**

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide a one-stop cloud portal platform for nineteen (19) elementary schools and five (5) middle schools, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$163,500.00, and to be paid from the General Fund (ELOP).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Preferential vote by Student Board Member,  
Keiyne Galazo

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

**F.4 APPROVE AN AGREEMENT WITH LEGENDS OF LEARNING**

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Provide a math fluency program to all elementary schools, effective July 1, 2024 through June 30, 2025, at a cost not to exceed \$60,000.00, and to be paid from the General Fund (Title I).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Preferential vote by Student Board Member,  
Keiyne Galazo

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

**F.5 APPROVAL OF RETAINER AGREEMENT FOR LEGAL SERVICES**

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

The District has a need for specialty legal services. It is recommended that the Board approve and ratify the Agreement for Legal Services with Garcia Hernandez Sawhney, LLP (“GHS”).

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

**F.6 APPROVE AGREEMENT FOR EMPLOYMENT OF ACTING SUPERINTENDENT, EDWARD D'SOUZA, PH.D.**

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

The Governing Board will consider and may approve an Agreement for Employment of Acting Superintendent for Edward D'Souza, Ph.D. Consistent with Government Code section 54953, the vote will be preceded by an oral summary of the salary and compensation paid in the form of fringe benefits under the contract.

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

**F.7 ADMINISTRATIVE HEARING**

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Case Numbers:

23-24-71

23-24-66

23-24-64

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

**F.8 STIPULATED EXPULSION**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Case Number:

23-24-70

**DISCUSSION**

**Vote by Board Members:**

\_\_\_\_\_ Nancy G. O'Kelley, Member

\_\_\_\_\_ Dr. Stephanie E. Lewis, Member

\_\_\_\_\_ Evelyn P. Dominguez, Clerk

\_\_\_\_\_ Edgar Montes, Vice President

\_\_\_\_\_ Joseph W. Martinez, President

**G. ADJOURNMENT**

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on June 12, 2024, at 7:00 p.m. at the Dr. John Kazalunas Education Center, 182 East Walnut Ave, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to adjourn:**

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

Time: \_\_\_\_\_





**Board of Education Agenda  
May 22, 2024**

**THIRD QUARTER WILLIAMS REPORT (JANUARY - MARCH)  
FISCAL YEAR 2023-24**

California Education Code 1240 requires that the San Bernardino County Superintendent of Schools (SBCSS) annually visits Williams-monitored schools identified in the county and must report to the District the results of any findings on a quarterly basis (October, January, April, and July.) This report serves as the District's third quarterly report for the 2023-24 fiscal year. Additionally, Education Code section 1240(c)(2)(C) requires that the results of the visits and/or reviews be reported to the governing board at a regularly scheduled meeting.

There are **no** findings to report in the following areas:

**Instructional Materials**

The instructional materials sufficiency reviews were conducted during the first quarter of the 2023-24 fiscal year as part of the Williams site visitation process and the findings were reported in the first quarterly reports generated in October 2023.

**School Accountability Report Cards (SARC)**

The SARC reviews were conducted during the second quarter of the 2023-24 fiscal year and the findings were reported in the second quarterly report generated in January 2024.

**School Facilities**

The facilities inspections were conducted during the first quarter of the 2023-24 fiscal year as part of the Williams site visitation process and the findings were reported in the first quarterly reports generated in October 2023.

**Teacher Assignments**

No findings to report. The annual assignment monitoring review for the 2023-24 fiscal year will begin once the necessary data is available from the Commission on Teacher Credentialing (CTC) and the California Department of Education (CDE), and findings will be included in the corresponding quarterly report.

**SUBMITTED/REVIEWED BY:** Diane Romo



**Board of Education Agenda  
May 22, 2024**

**THIRD QUARTER – 2023-2024 – WILLIAMS UNIFORM COMPLAINT REPORT**

<b>Number of Complaints this Quarter</b>			
	Received	Resolved	Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancies & Misassignments	0	0	0

**UCP CONTACT**  
Name: Kevin Hodgson  
Title: Academic Agent: Special Programs  
Date Reported to Local Governing Board: 5/22/2024

Entered By:  
Name: Kevin Hodgson  
Title: Academic Agent: Special Programs  
Entered On: 5/2/2024

**SUBMITTED/REVIEWED BY:** Kevin Hodgson Ed.D./Norberto Perez

**CONSENT CALENDAR ITEMS**





## RIALTO UNIFIED SCHOOL DISTRICT

### Philosophy, Goals, Objectives and Comprehensive Plans \_\_\_\_\_ BP 0470(a)

#### **COVID-19 Mitigation Plan**

The following policy establishes actions that will be taken by the district to provide a safe learning and working environment during the coronavirus (COVID-19) pandemic, and shall supersede any conflicting language in existing district policies or administrative regulations until the Governing Board determines that the need for this policy no longer exists. The Board acknowledges that, due to the evolving nature of the pandemic, federal, state, and local orders impacting district operations are subject to change without notice. In the event that any federal or state law and/or order or local order may conflict with this policy, the law or order shall govern.

The Board may also adopt resolutions or take other actions as needed to respond to such orders or provide further direction during the pandemic.

To limit the impact of the pandemic on the education of district students, the district shall implement learning recovery, social-emotional support, and other measures and strategies designed to keep students learning and engaged in the instructional program.

#### **COVID-19 Safety Plan**

The Superintendent or designee shall establish, implement, and maintain a COVID-19 safety plan that complies with any mandatory public health guidance of the California Department of Public Health (CDPH), the COVID-19 prevention program ("CPP") consistent with the regulations of the California Division of Occupational Safety and Health, any orders of state or local health authorities, and any other applicable law and/or health order(s). The Superintendent or designee shall ensure, at a minimum that the COVID-19 safety plan complies with all mandatory guidance and gives priority to recommended practices that are identified as being particularly effective at COVID-19 mitigation. The Superintendent or designee shall regularly review public health guidance to ensure that the district's COVID-19 mitigation strategies are current with public health mandates or recommendations.

The district's COVID-19 safety plan shall be posted on the district's website.

To promote transparency and facilitate decision-making regarding COVID-19 mitigation strategies, the Superintendent or designee shall report to the Board on a regular basis regarding the following:

1. Level of community transmission of COVID-19
2. COVID-19 vaccination coverage in the community and among students and staff
3. Any local COVID-19 outbreaks or increasing trends
4. Changes to local, state, and/or federal public health guidance, orders, and laws
5. Any revisions to the district's COVID-19 safety plan

## **COVID-19 Mitigation Plan**

### **Reporting to the Public Health Department**

Upon learning that a school employee or student who has tested positive for COVID-19 was present on campus while infectious, the Superintendent or designee shall immediately, and in no case later than 24 hours after learning of the positive case, notify the local health officer or the local health officer's representative about the positive case. The notification shall be made even if the individual who tested positive has not provided prior consent to the disclosure of personally identifiable information and shall include all of the following information, if known: (Education Code 32090)

1. Identifying information of the individual who tested positive, including full name, address, telephone number, and date of birth
2. The date of the positive test, the school(s) at which the individual was present, and the date the individual was last onsite at the school(s)
3. The name, address, and telephone number of the person making the report

If a school has two or more outbreaks of COVID-19 and is subject to a safety review by CDPH pursuant to Education Code 32090, the Superintendent or designee shall cooperate fully with the review.

### **Statewide Instructional Mode Survey**

On or before the second and fourth Monday of each month, the Superintendent or designee shall submit to the California Collaborative for Educational Excellence (CCEE) information required under Education Code 32091, in accordance with the form and procedures determined by CCEE.

### **Stakeholder Engagement and Community Relations**

The district shall solicit input from stakeholders on how to best support students following the learning disruptions of the pandemic through appropriate methods, which may include surveys, community and family meetings, and other methods identified by the Superintendent or designee.

The Superintendent or designee shall collaborate with local health authorities to ensure that parents/guardians are provided with the information needed to ensure that public health guidance is observed in the home as well as in school, such as information about isolation and quarantine requirements, face mask requirements, symptom checks prior to school attendance, and who to contact when students have symptoms and/or were exposed.

The Superintendent or designee shall use a variety of methods to regularly communicate with students, parents/guardians, and the community regarding community transmission levels, district operations, school schedules, and steps the district is taking to promote the health and safety of students. In addition, the members of the Board have a responsibility as community leaders to communicate matters of public interest in a manner that is consistent with Board policies and bylaws regarding public statements.

## **COVID-19 Mitigation Plan**

The district shall continue to collaborate with local health officials and agencies, community organizations, and other stakeholders to ensure that district operations reflect current recommendations and best practices for COVID-19 mitigation strategies. The Superintendent or designee shall keep informed about resources and services available in the community to assist students and families in need.

## **Learning Recovery and Social-Emotional Support**

The Superintendent or designee shall develop a plan for assessing students' current academic levels early in the school year to ensure that each student is provided with appropriate opportunities for learning recovery based on need. The plan may include:

1. Use of interim or diagnostic assessments
2. Review of available data from assessments within the California Assessment of Student Performance and Progress
3. Review of attendance data from the 2020-2021 school year
4. Review of prior year grades
5. Discussion of student needs and strengths with parents/guardians and former teachers

The Superintendent or designee shall develop and implement a learning recovery program that, at a minimum, provides supplemental instruction and support for social-emotional well-being, and to the maximum extent permissible meals and snacks, to eligible students. (Education Code 43522)

## **Supplemental Instruction and Support**

The district shall provide students with evidence-based supports and interventions in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports through a program of engaging learning experiences in a positive school climate. (Education Code 43522)

Targeted and intensive supports may include: (Education Code 43522)

1. Extending instructional learning time based on student learning needs including through summer school or intersessional instructional programs
2. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff
3. Learning recovery programs and materials designed to accelerate student academic proficiency, English language proficiency, or both
4. Integrated student supports to address other barriers to learning, such as:
  - a. The provision of health, counseling, or mental health services
  - b. Access to school meal programs
  - c. Access to before and after school programs
  - d. Programs to address student trauma and social-emotional learning
  - e. Referrals for support for family or student needs

### **COVID-19 Mitigation Plan**

5. ~~Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports~~
6. ~~Supports for credit-deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility~~
7. ~~Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning~~
8. ~~Other interventions identified by the Superintendent or designee~~

~~To ensure schoolwide implementation of the district's tiered framework of supports, the Superintendent or designee shall plan staff development that includes: (Education Code 43522)~~

1. ~~Accelerated learning strategies and effective techniques for closing learning gaps, including training in facilitating quality learning opportunities for all students~~
2. ~~Strategies, including trauma-informed practices, to engage students and families in addressing students' social-emotional health needs and academic needs~~

### **Reengagement for Chronically Absent Students**

~~The Superintendent or designee shall implement strategies for identifying, locating, and reengaging students who were chronically absent or disengaged during the 2020-21 school year, including students who were kindergarten-age but who did not enroll in kindergarten. Strategies for reengaging students may include:~~

1. ~~Personal outreach to families, including by staff who are known to families~~
2. ~~Door-to-door campaigns~~
3. ~~The use of social media to spread awareness about the implementation of COVID-19 mitigation strategies~~
4. ~~Welcoming and supporting students who experienced chronic absenteeism due to the COVID-19 pandemic or who are returning to school after a long absence~~

### **Student Absence and Attendance**

~~The Board recognizes that COVID-19 will continue to impact the attendance of students. The Superintendent or designee shall notify students and parents/guardians of expectations regarding school attendance. Such notification shall direct any student who contracts the virus or is subject to a quarantine order to stay home in accordance with state and local health orders.~~

## **COVID-19 Mitigation Plan**

The Superintendent or designee shall ensure continuity of instruction for students who may be under a quarantine order to stay home, by offering such students independent study or other instructional delivery channels that allows the student to continue to participate in the instructional program to the greatest extent possible.

## **Nondiscrimination**

The Board prohibits discrimination based on actual or perceived medical condition or disability status. (Government Code 11135)

Individual students and staff shall not be identified as being COVID-positive, nor shall students be shamed, treated differently, or denied access to a free and appropriate public education because of their COVID-19 status or medical condition. Staff shall not disclose confidential or privileged information, including the medical history or health information of students and staff except as allowed by law. (Education Code 49450)

The Superintendent or designee shall investigate any reports of harassment, intimidation, and bullying targeted at any student based on their medical condition or COVID status, exposure, or high-risk status.

### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy:

<b>State</b>	<b>Description</b>
2-CCR-11087-11098	California Family Rights Act – <a href="https://simbli.eboardsolutions.com/SU/abM0slshHCKrMbGboplusCdDilag==">https://simbli.eboardsolutions.com/SU/abM0slshHCKrMbGboplusCdDilag==</a>
5-CCR-202	Exclusion of students with a contagious disease
5-CCR-306	Explanation of absence
5-CCR-420-421	Record of verification of absence due to illness and other causes
Ed. Code 44978	Sick leave, certificated employees
Ed. Code 45191	Personal illness and injury leave, classified employees
Ed. Code 48205	Excused absences
Ed. Code 48213	Prior parent notification of exclusion; exemption

**COVID-19 Mitigation Plan**

Ed. Code <del>48240</del>	Supervisors of attendance
Ed. Code <del>49451</del>	Physical examinations: parent's refusal to consent
Gov. Code <del>11135</del>	Nondiscrimination in programs or activities funded by state
Gov. Code <del>12945.1-12945.2</del>	California Family Rights Act
H&S Code <del>120230</del>	Exclusion of persons from school when residence is in isolation or quarantine
Lab. Code <del>245-249</del>	Healthy Workplaces, Healthy Families Act of 2014

<b>Federal</b>	<b>Description</b>
<del>29 CFR 825.100-825.702</del>	Family and Medical Leave Act of 1993
<del>29 USC 2601</del>	Paid sick leave
<del>29 USC 2601-2654</del>	Family Care and Medical Leave Act
<del>29 USC 2620</del>	Public health emergency leave
<del>42 USC 1760</del>	Note National School Lunch program waivers addressing COVID-19

<b>Management Resources</b>	<b>Description</b>
California Department of Education Publication	FAQs for 2019 Novel Coronavirus
California Department of Education Publication	FAQs on Grading and Graduation Requirements
California Department of Public Health Publication	CDPH Guidance for the Prevention of COVID-19 Transmission for Gathering, March 16, 2020
California Department of Public Health Publication	School Guidance on Novel Coronavirus or COVID-19, March 7, 2020
CDC and Prevention Publication	Interim Guidance for Admins of U.S. K-12 Schools & Child Care Programs to Plan, Prepare, & Respond COVID-19, March 25, 2020
CDC and Prevention Publication	Interim Guidance for Schools and Day Camps, May 2020
CDC and Prevention Publication	Considerations for Schools, rev. May 19, 2020

**COVID-19 MITIGATION PLAN**

<b>Management Resources</b>	<b>Description</b>
CSBA Publication	<del>Sample School Board Resolution on Grading During Emergency School Closures</del>
Office of Management and Budget Publication	<del>Administrative Relief for Recipients &amp; Applicants of Fed. Fin. Assist. Directly Impacted by COVID-19 Due to Loss, Memo M-20-17, March 19, 2020</del>
Office of the Governor Publication	<del>Executive Order N-30-20, March 17, 2020</del>
Office of the Governor Publication	<del>Executive Order N-26-20, March 13, 2020</del>
U.S. Dept of Labor Poster	<del>Employee Rights: Paid Sick Leave and Expanded Family and Medical Leave Under the Families First Coronavirus Response Act</del>
Website	<del><a href="#">Office of the Governor</a></del>
Website	<del><a href="#">World Health Organization</a></del>
Website	<del><a href="#">U.S. Department of Labor</a></del>
Website	<del><a href="#">California Department of Education</a></del>
Website	<del><a href="#">California Department of Public Health</a></del>
Website	<del><a href="#">Centers for Disease Control and Prevention</a></del>
Website	<del><a href="#">CSBA</a></del>
Website	<del><a href="#">Office of Management and Budget</a></del>
Cross References	

<b>Code</b>	<b>Description</b>
0400	<del><a href="#">Comprehensive Plans</a></del>
0410	<del><a href="#">Nondiscrimination In District Programs And Activities</a></del>
0450	<del><a href="#">Comprehensive Safety Plan</a></del>
0450	<del><a href="#">Comprehensive Safety Plan</a></del>
1100	<del><a href="#">Communication With The Public</a></del>
1100-E(1)	<del><a href="#">Communication With The Public</a></del>
1112	<del><a href="#">Media Relations</a></del>
1240	<del><a href="#">Volunteer Assistance</a></del>
1240	<del><a href="#">Volunteer Assistance</a></del>

**COVID-19 MITIGATION PLAN**

<b>Code</b>	<b>Description</b>
1250	<u>Visitors/Outsiders</u>
1250	<u>Visitors/Outsiders</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1330	<u>Use Of School Facilities</u>
1330	<u>Use Of School Facilities</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
1700	<u>Relations Between Private Industry And The Schools</u>
3510	<u>Green School Operations</u>
3514.1	<u>Hazardous Substances</u>
3514.1	<u>Hazardous Substances</u>
3516	<u>Emergencies And Disaster Preparedness Plan</u>
3516	<u>Emergencies And Disaster Preparedness Plan</u>
3540	<u>Transportation</u>
3540	<u>Transportation</u>
3543	<u>Transportation Safety And Emergencies</u>
3550	<u>Food Service/Child Nutrition Program</u>
3553	<u>Free And Reduced Price Meals</u>
3553	<u>Free And Reduced Price Meals</u>
4030	<u>Nondiscrimination In Employment</u>
4030	<u>Nondiscrimination In Employment</u>
4113	<u>Assignment</u>
4113	<u>Assignment</u>



**COVID-19 MITIGATION PLAN**

<b>Code</b>	<b>Description</b>
4113.4	<u>Temporary Modified/Light-Duty Assignment</u>
4113.5	<u>Working Remotely</u>
4119.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4131	<u>Staff Development</u>
4131	<u>Staff Development</u>
4151	<u>Employee Compensation</u>
4157	<u>Employee Safety</u>
4157	<u>Employee Safety</u>
4161.1	<u>Personal Illness/Injury Leave</u>
4161.1	<u>Personal Illness/Injury Leave</u>
4161.8	<u>Family Care And Medical Leave</u>
4161.8	<u>Family Care And Medical Leave</u>
4213.4	<u>Temporary Modified/Light-Duty Assignment</u>
4213.5	<u>Working Remotely</u>
4219.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4231	<u>Staff Development</u>
4231	<u>Staff Development</u>
4251	<u>Employee Compensation</u>
4257	<u>Employee Safety</u>
4257	<u>Employee Safety</u>
4261.1	<u>Personal Illness/Injury Leave</u>
4261.8	<u>Family Care And Medical Leave</u>
4261.8	<u>Family Care And Medical Leave</u>
4313.4	<u>Temporary Modified/Light-Duty Assignment</u>
4313.5	<u>Working Remotely</u>
4319.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>

**COVID-19 MITIGATION PLAN**

<b>Code</b>	<b>Description</b>
4331	<u>Staff Development</u>
4331	<u>Staff Development</u>
4351	<u>Employee Compensation</u>
4351	<u>Employee Compensation</u>
4357	<u>Employee Safety</u>
4357	<u>Employee Safety</u>
4361.8	<u>Family Care And Medical Leave</u>
4361.8	<u>Family Care And Medical Leave</u>
5113	<u>Absences And Excuses</u>
5113	<u>Absences And Excuses</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5131.2	<u>Bullying</u>
5131.2	<u>Bullying</u>
5141	<u>Health Care And Emergencies</u>
5141	<u>Health Care And Emergencies</u>
5141.22	<u>Infectious Diseases</u>
5141.22	<u>Infectious Diseases</u>
5141.3	<u>Health Examinations</u>
5141.3	<u>Health Examinations</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4 E(1)	<u>Child Abuse Prevention And Reporting — Child Abuse Reporting Procedures</u>
5141.52	<u>Suicide Prevention</u>
5141.52	<u>Suicide Prevention</u>

**COVID-19 MITIGATION PLAN**

<b>Code</b>	<b>Description</b>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5142.2	<u>Safe Routes To School Program</u>
6112	<u>School Day</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6153	<u>School-Sponsored Trips</u>
6153	<u>School-Sponsored Trips</u>
6154	<u>Homework/Makeup Work</u>
6154	<u>Homework/Makeup Work</u>
6158	<u>Independent Study</u>
6158	<u>Independent Study</u>
6159	<u>Individualized Education Program</u>
6159	<u>Individualized Education Program</u>
6159.1	<u>Procedural Safeguards And Complaints For Special Education</u>
6159.1	<u>Procedural Safeguards And Complaints For Special Education</u>
6164.2	<u>Guidance/Counseling Services</u>
6164.2	<u>Guidance/Counseling Services</u>
6164.5	<u>Student Success Teams</u>
6164.6	<u>Identification And Education Under Section 504</u>
6164.6	<u>Identification And Education Under Section 504</u>

**COVID-19 MITIGATION PLAN**

<b>Code</b>	<b>Description</b>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173-E(I)	<u>Education For Homeless Children</u>
6174-E(I)	<u>Education For English Learners— Education For English Language Learners</u>
6179	<u>Supplemental Instruction</u>
6179	<u>Supplemental Instruction</u>
9010	<u>Public Statements</u>
9310	<u>Board Policies</u>

Policy  
Adopted: December 15, 2021  
Rescinded:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, CA



## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Noninstructional Operations

BP 3400(a)

#### Management of District Assets/Accounts

The Board of Education recognizes its fiduciary responsibility to **effectively** manage and safeguard the District's assets and resources ~~effectively~~ in order to help achieve the District's goals for student learning. The Superintendent or designee shall establish and maintain an accurate, efficient financial management system that enhances the District's ability to meet its fiscal obligations, produces ~~s~~ reliable financial reports, and ~~comply~~ **complies** with laws, regulations, policies, and procedures. ~~He/She~~ **The Superintendent or designee** shall ensure that the District's accounting system provides ongoing internal controls and meets generally accepted accounting standards: **as specified by the California Department of Education and, as appropriate, the Governmental Accounting Standards Board (GASB). When required by law or as directed by the Board, and in accordance with Board Policy and Administrative Regulation 3460 - Financial Reports and Accountability, the Superintendent or designee shall submit to the Board reports of the District's financial status.**

~~(cf. 3000 - Concepts and Roles)~~

~~(cf. 3100 - Budget)~~

~~(cf. 3300 - Expenditures/Expending Authority)~~

~~(cf. 3312 - Contracts)~~

~~(cf. 3460 - Payment for Goods and Services)~~

~~(cf. 3460 - Financial Reports and Accountability)~~

#### Capital Assets

The Superintendent or designee shall develop a system to **accurately** identify and value District assets ~~accurately~~ in order to help ensure financial accountability and to minimize the risk of loss or misuse. District assets with a useful life of more than one year and an initial acquisition cost of \$5,000 or more shall be considered capital assets. The Superintendent or designee shall determine the estimated useful life of each capital asset and shall calculate and report the estimated loss of value or depreciation during each accounting period for all capital assets.

~~(cf. 3440 - Inventories)~~

#### Internal Controls/Fraud Prevention

**The Board expects** Board ~~M~~m members, employees, consultants, vendors, contractors and other parties maintaining a business relationship with the District ~~are expected~~ to act with integrity and due diligence in ~~duties~~ **dealings** involving the District's assets and fiscal resources.

## Management of District Assets/Accounts

**Board members and District employees involved in the making of contracts on behalf of the District shall comply with the District's conflict of interest policy as specified in Board Bylaw 9270 - Conflict of Interest.**

The Superintendent or designee shall develop internal controls which aid in the prevention and detection of fraud, financial impropriety, or irregularity within the District, **assist with effective and efficient operation of the District, produce reliable financial information, and ensure compliance with all applicable laws and regulations.** These internal controls may include, but are not limited to, segregating **and monitoring** employee duties relating to authorization, custody of assets, and recording or reporting of transactions; providing detailed, written job descriptions explaining the segregation of functions; adopting an integrated financial system; **developing timely reconciliations of budgets, ledgers, and accounts;** conducting background checks on business office employees; and requiring continuous in-service training for business office staff **and Board members** on the importance of fraud prevention, **financial management, budget, and governance.**

All employees shall be alert for any indication of fraud, financial impropriety, or irregularity within their area of responsibility. Any employee who suspects fraud, impropriety, or irregularity shall immediately report those suspicions to ~~his/her~~ **the employee's** immediate supervisor and/or the Superintendent or designee. In addition, the Superintendent or designee shall establish a method for employees and outside persons to **anonymously** report ~~anonymously~~ any suspected instances of fraud, impropriety, or irregularity.

~~(cf. 4119.23-4219.23-4319.23 - Unauthorized Release of Confidential/Privileged Information)~~

The Superintendent or designee shall have primary responsibility for any necessary investigations of suspected fraud, impropriety, or irregularity, in coordination with legal counsel, the District's auditors, **the Fiscal Crisis and Management Assistance Team (FCMAT)**, law enforcement agencies, or other governmental entities, as appropriate.

The Superintendent or designee shall provide regular reports to the Board on the status of the District's internal control procedures and recommend any necessary revisions to related Board policies or administrative regulations.

## Management of District Assets/Accounts

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### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 1241.5	<u>Audit by county superintendent</u>
Ed. Code 14500-14508	<u>Financial and compliance audits</u>
Ed. Code 35035	<u>Powers and duties of the superintendent; transfer authority</u>
Ed. Code 35250	<u>Duty to keep certain records and reports</u>
Ed. Code 41010-41023	<u>Accounting regulations; budget controls and audits</u>
Ed. Code 42600-42603	<u>Control of expenditures</u>
Ed. Code 42647	<u>Drawing of warrants by district on county treasurer; form; reports, statements, and other data</u>
Elec. Code 1090-1099	<u>Prohibitions applicable to specified officers</u>
Gov. Code 53995-53997	<u>Obligation of contract</u>
Gov. Code 84308	<u>Campaign Disclosure</u>
Gov. Code 87100-87500	<u>Political Reform Act</u>
Management Resources	Description
Governmental Accounting Standards Board Pub.	<u>Implementation Guide No. 2019-3, Leases, August 2019</u>
Governmental Accounting Standards Board Pub.	<u>Implementation Guide No. 2023-1, Implementation Guidance Update -2023, June 2023</u>
Governmental Accounting Standards Board Statement	<u>Statement 96, Subscription-Based Information Technology Arrangements, May 2020</u>
Governmental Accounting Standards Board Statement	<u>Statement 87, Leases, June 2017</u>
Governmental Accounting Standards Board Statement	<u>Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999</u>

## Management of District Assets/Accounts

### Management Resources

	<b>Description</b>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>Governmental Accounting Standards Board</u>
Website	<u>California Department of Education, Finance and Grants</u>
Website	<u>California State Controller</u>
Website	<u>CSBA</u>
Website	<u>Fiscal Crisis and Management Assistance Team</u>
Website	<u>California Association of School Business Officials</u>
Website	<u>School Services of California, Inc.</u>

### Cross References

<b>Code</b>	<b>Description</b>
3000	<u>Concepts And Roles</u>
3100	<u>Budget</u>
3100	<u>Budget</u>
3110	<u>Transfer Of Funds</u>
3230	<u>Federal Grant Funds</u>
3230	<u>Federal Grant Funds</u>
3300	<u>Expenditures And Purchases</u>
3312	<u>Contracts</u>
3314	<u>Payment For Goods And Services</u>
3314	<u>Payment For Goods And Services</u>
3314.2	<u>Revolving Funds</u>
3430	<u>Investing</u>
3430	<u>Investing</u>
3440	<u>Inventories</u>
3451	<u>Petty Cash Funds</u>
3452	<u>Student Activity Funds</u>
3452	<u>Student Activity Funds</u>



**Management of District Assets/Accounts**

<b>Code</b>	<b>Description</b>
3460	<u>Financial Reports And Accountability</u>
3460	<u>Financial Reports And Accountability</u>
3470	<u>Debt Issuance And Management</u>
3511	<u>Energy And Water Management</u>
3511	<u>Energy And Water Management</u>
3511-E PDF(1)	<u>Energy And Water Management - Energy Conservation And Building Management</u>
3530	<u>Risk Management/Insurance</u>
3530	<u>Risk Management/Insurance</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
4119.1	<u>Civil And Legal Rights</u>
4119.23	<u>Unauthorized _____ Release _____ Of Confidential/Privileged Information</u>
4151	<u>Employee Compensation</u>
4219.1	<u>Civil And Legal Rights</u>
4219.23	<u>Unauthorized _____ Release _____ Of Confidential/Privileged Information</u>
4251	<u>Employee Compensation</u>
4251	<u>Employee Compensation</u>
4319.1	<u>Civil And Legal Rights</u>
4319.23	<u>Unauthorized _____ Release _____ Of Confidential/Privileged Information</u>
4351	<u>Employee Compensation</u>
4351	<u>Employee Compensation</u>
5126	<u>Awards For Achievement</u>
5126	<u>Awards For Achievement</u>
9124	<u>Attorney</u>
9270	<u>Conflict Of Interest</u>

**Management of District Assets/Accounts**

Policy  
approved: June 9, 1999  
revised: November 19, 2007  
revised: May 28, 2008  
revised: April 24, 2013  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California



**Board of Education Agenda  
May 22, 2024**

**APPROVE A 2-DAY/3-NIGHTS TRIP TO FLAGSTAFF, ARIZONA TOURNAMENT -  
CARTER HIGH SCHOOL FOOTBALL TEAM**

**BACKGROUND:**

Teams participate in tournaments outside their regularly scheduled games.

**REASONING:**

This opportunity builds the capacity of members of the team and allows the student athletes a chance to engage with athletes at all levels from around the United States. The purpose of this trip is to provide the opportunity for our athletes to compete at Northern Arizona University in Flagstaff, Arizona. Transportation will be arranged through the District Transportation Department. Accommodations will be at a recommended hotel in the Flagstaff area. The experience will provide an opportunity for our athletes to show their talents in a competitive environment. More importantly, the student athletes will have a chance to experience the Northern Arizona University Flagstaff campus.

**RECOMMENDATION:**

To approve up to forty (40) Carter High School students from the Football team and four (4) chaperones to participate at the Flagstaff, Arizona NAU football camp and 7 on 7 tournament at Northern Arizona University in Flagstaff, Arizona, effective June 7, 2024 through June 9, 2024, at a cost not-to-exceed \$5,500.00, and to be paid from the ASB and General Funds.

**SUBMITTED/REVIEWED BY:** Robin S. McMillon, Ed.D./Norberto Perez



**Board of Education Agenda  
May 22, 2024**

**DONATIONS**

Monetary Donation(s)

None

Non-Monetary Donation(s)

Location: Fiscal Services

Donor: Amazon

Items: 14 pallets of various items

**RECOMMENDATION:**

Accept the donation(s) and send a letter of appreciation to the donor(s): Amazon.

Monetary Donations - May 22, 2024	\$	0.00
Donations - Fiscal Year-to-Date	\$	40,861.11

**SUBMITTED/REVIEWED BY:** Diane Romo



**Board of Education Agenda  
May 22, 2024**

**SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS**

Quantity	Description	Quantity	Description
85	Wireless Access Point	1	Monitor
27	Uninterruptible Power Supply	114	Laptop
6	Monitor	1	CPU All In One
52	Table Preston & Hughbanks	22	Chair, Office Preston & Hughbanks
31	Desk, Teacher Preston & Hughbanks	38	Stool, Student Preston & Hughbanks
252	Desk, Student Preston & Hughbanks	794	Chair, Student Preston & Hughbanks
18	Bookcase Preston & Hughbanks	3	Filing Cabinet

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

**SUBMITTED/REVIEWED BY:** Janet Lozano/Diane Romo



**Board of Education Agenda  
May 22, 2024**

**RATIFY THE APPROVAL OF THE SCHOOL-CONNECTED ORGANIZATION**

**BACKGROUND:**

In accordance with Board Policy (BP 1230) and Administrative Regulation (AR 1230), the Board of Education must authorize school-connected organizations such as Parent Teacher Associations (PTA), Parent Teacher Organizations (PTO), and Booster Clubs that desire to raise money to benefit District students. Organizations proposing to establish a school-connected organization shall submit a request to the Board of Education for authorization to operate at the school.

**REASONING:**

The school-connected organization has submitted the required documentation to the District for Board approval.

**RECOMMENDATION:**

Retroactively approve Simpson PTA as a school-connected organization for the 2023-2024 and 2024-2025 school years.

**SUBMITTED/REVIEWED BY:** Nicole Albiso/Diane Romo



**Board of Education Agenda  
May 22, 2024**

**APPROVE A RENEWAL AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION**

**BACKGROUND:**

Contractors for the California State Preschool Program must develop and implement an annual plan for program self-evaluation. They must use the Program Self-Evaluation (PSE) requirements and submit a summary of findings to the California Department of Education by June 1 each year. Contractors must use the fiscal year 2023-2024 program instrument to evaluate their program and make any necessary improvements.

**REASONING:**

The Early Education Division has issued a Management Bulletin 24-02, which notifies and provides guidance to California State Preschool Program (CSPP) contractors regarding the requirements and instructions for submitting the Program Self-Evaluation (PSE). This evaluation report is due to be submitted to the California Department of Education (CDE), Early Education Division (EED) on or before June 3, 2024. It's important to note that this management bulletin replaces the previous bulletin, Management Bulletin 23-04.

**RECOMMENDATION:**

To approve a renewal agreement required annually to comply with the California State Preschool Program contract requirements, effective May 23, 2024, at no cost to the District.

**SUBMITTED/REVIEWED BY:** Alexis Bogarin/Ingrid Lin, Ed.D.



**Board of Education Agenda  
May 22, 2024**

**APPROVE A RENEWAL AGREEMENT WITH TEXTHELP SOFTWARE**

**BACKGROUND:**

Texthelp was founded in 1996 after its CEO, Martin McKay, faced communication challenges due to a severe stroke. For over two decades, the company has been driven by a mission to develop technologies that empower individuals to read, write, and communicate with confidence, aiming to enable people of all ages - from students in school to professionals at work - to achieve their maximum potential. Among its offerings, the Read&Write extension for the Chrome browser, stands out. This tool is equipped with features such as speech-to-text and predictive typing, which help support the learning experience. Since the 2020-2021 academic year, the Rialto Unified School District has purchased the Read&Write extension for all its students and staff, reinforcing the commitment to inclusivity and educational success.

**REASONING:**

Purchasing the Read&Write Chrome extension is congruent with our District's focus on literacy. Read&Write is a literacy support tool that helps with tasks such as reading text out loud, understanding unfamiliar words, researching assignments and proofing written work. Furthermore, students with specific learning needs may require accessibility resources to fully engage and demonstrate mastery of content during instruction and on assessments. To ensure their success, the Read&Write extension provides a wide range of supports and accommodations to guarantee that students are able to engage with the digital content.

During the 2023-2024 school year, there was a combined average of 4,897 engagements with the Read&Write extension per day.

**RECOMMENDATION:**

To provide the Read&Write Chrome extension for all staff and students, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$40,452.05, and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Paulina Villalobos/Ingrid Lin, Ed.D.





**Board of Education Agenda  
May 22, 2024**

**APPROVE A RENEWAL AGREEMENT WITH PROSOLVE (QUEST)**

**BACKGROUND:**

ProSolve's Quest was founded in 2012 to create a new type of learning environment; one that challenged the status-quo, and positioned students as problem-solvers and lifelong learners. The Quest Learning Curriculum has been used in over five-hundred districts in more than twelve (12) countries around the world. Districts that have used the curriculum report an increase in school engagement and positive student feedback.

**REASONING:**

ProSolve is congruent with our District's focus on supporting our students with literacy. It is also congruent with Strategy I of our District's Strategic Plan, "We will provide rigorous and relevant learning experience to ensure each student's holistic development." The Quest curriculum will be used at eight (8) elementary schools. Students will learn problem-solving and critical-thinking skills. They will improve communication skills through hands-on collaborative learning. Additionally, teachers will participate in Quest professional development on new materials.

**RECOMMENDATION:**

To provide Quest curriculum and teacher training for eight elementary schools English Language Arts classrooms, effective September 4, 2024, through June 30, 2025, at a cost not-to-exceed \$23,550.00, and to be paid from the General Fund (ELOP).

**SUBMITTED/REVIEWED BY:** Norberto Perez



**Board of Education Agenda  
May 22, 2024**

**AWARD REQUEST FOR PROPOSAL (RFP) NO. RIANS-2024-2025-002  
BREAD PRODUCTS TO GALASSOS BAKERY**

**BACKGROUND:**

On March 18, 2024, the District released a Request for Proposals (“RFP”) for Bread Products as required per Public Contract Code (“PCC”) 20111(c).

**REASONING:**

As legally required, the District published a Notice Calling for Proposals in the San Bernardino County Sun on March 18, 2024, and March 25, 2024. The RFP was also published on the District’s Child Nutrition webpage and an outreach email was shared with various qualified Bread Products vendors. The District Child Nutrition program provides nutritionally balanced meals to all children every day through the operation of the National School Lunch Program, the School Breakfast Program, the Snack Program, and the Child and Adult Care Food Program (“Supper”).

Upon only receiving one submission, the District has determined that the proposal submitted by Galassos Bakery is the only responsive vendor. Per PCC 20111(c), “awards shall be let to the most responsive and responsible party. The price shall be the primary consideration, but not the only determining factor.” The award of the RFP shall be for a period of one (1) year with an option to renew for two (2) additional one-year periods.

**Bidder**

Galassos Bakery

**RECOMMENDATION:**

Award Request for Proposal (RFP) No. RIANS-2024-2025-002 Bread Products to Galassos Bakery effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.

**SUBMITTED/REVIEWED BY:** Fausat Rahman-Davies/Diane Romo



**Board of Education Agenda  
May 22, 2024**

**AWARD REQUEST FOR PROPOSAL (RFP) NO. RIANS-2024-2025-001  
DAIRY AND OTHER RELATED PRODUCTS TO DRIFTWOOD DAIRY**

**BACKGROUND:**

On March 18, 2024, the District released a Request for Proposals (“RFP”) in conjunction with Jurupa Unified School District for Dairy and Other Related Products as required per Public Contract Code (“PCC”) 20111(c).

**REASONING:**

As legally required, the District published a Notice Calling for Proposals in the San Bernardino County Sun on March 18, 2024, and March 25, 2024. The RFP was also published on the District’s Child Nutrition webpage and an outreach email was shared with various qualified Dairy and Other Related Products vendors. The District’s Child Nutrition program provides nutritionally balanced meals to all children every day through the operation of the National School Lunch Program, the School Breakfast Program, the Snack Program, and the Child and Adult Care Food Program (“Supper”). The RFP included a variety of items procured to continue serving Dairy and Other Related Products at all school sites.

Upon review of the submissions, the District has determined that the proposal submitted by Driftwood Dairy is responsive and achieved the highest score. Per PCC 20111(c), “awards shall be let to the most responsive and responsible party. The price shall be the primary consideration, but not the only determining factor.” The award of the RFP shall be for a period of one (1) year with an option to renew for two (2) additional one-year periods.

<u>Bidders</u>	<u>Ranking</u>
Driftwood Dairy	100
Hollandia Dairy	93
Clearbrook Farms Inc.	68

**RECOMMENDATION:**

Award Request for Proposal (RFP) No. RIANS-2024 -2025-001 Dairy and Other Related Products to Driftwood Dairy, effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.

**SUBMITTED/REVIEWED BY:** Fausat Rahman-Davies/Diane Romo



**Board of Education Agenda  
May 22, 2024**

**AWARD REQUEST FOR PROPOSAL (RFP) NO. RIANS-2024-2025-003  
PIZZA PRODUCTS TO WIDO PIZZA (DOMINO'S PIZZA)**

**BACKGROUND:**

On March 18, 2024, the District released a Request for Proposals ("RFP") for Pizza Products as required per Public Contract Code ("PCC") 20111(c).

**REASONING:**

As legally required, the District published a Notice Calling for Proposals in the San Bernardino County Sun on March 18, 2024, and March 25, 2024. The RFP was also published on the District's Child Nutrition webpage and an outreach email was shared with various qualified Pizza Products vendors. The District Child Nutrition program provides nutritionally balanced meals to all children every day through the operation of the National School Lunch Program, the School Breakfast Program, the Snack Program, and the Child and Adult Care Food Program ("Supper").

Upon only receiving one submission, the District has determined that the proposal submitted by WIDO Pizza (Domino's Pizza) is the only responsive vendor. Per PCC 20111(c), "awards shall be let to the most responsive and responsible party. The price shall be the primary consideration, but not the only determining factor." The award of the RFP shall be for a period of one (1) year with an option to renew for two (2) additional one-year periods.

**Bidder**

WIDO Pizza (Domino's Pizza)

**RECOMMENDATION:**

Award Request for Proposal (RFP) No. RIANS-2024-2025-003 Pizza Products to WIDO Pizza (Domino's Pizza) effective July 1, 2024, through June 30, 2025, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.

**SUBMITTED/REVIEWED BY:** Fausat Rahman-Davies/Diane Romo



**Board of Education Agenda  
May 22, 2024**

**APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS**

**BACKGROUND:**

The San Bernardino Countywide Education Open Data Portal is a public platform for exploring, visualizing, and analyzing data in multiple ways to build awareness and engagement, inform decision-making, and improve educational outcomes for all students. Rialto Unified School District would like to participate in this initiative by providing District assessment data to the county through June 2029.

**REASONING:**

The county's objective is to create a data platform to inform data-driven decisions to improve academic and career success for all students in San Bernardino County. This objective is congruent with Rialto USD's Strategic Plan - Strategy 4: We will cultivate a culture of high expectations within the Rialto Unified School District Community. By providing assessment data to the county, the District will have access to county infographics and Power BI reports to help us engage with our educational partners.

**RECOMMENDATION:**

To approve the Memorandum of Understanding with the San Bernardino County Superintendent of Schools to provide the County with District assessment data, effective July 1, 2024 through June 30, 2029, at no cost to the District.

**SUBMITTED/REVIEWED BY:** Paulina Villalobos/Ingrid Lin, Ed.D.



**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH LUDWIG ENGINEERING ASSOCIATES, INC.  
TO PROVIDE A TOPOGRAPHIC SURVEY OF THE SITE PATH OF TRAVEL FOR  
THE NEW GYMNASIUM PROJECT AT FRISBIE MIDDLE SCHOOL**

**BACKGROUND:**

A licensed surveying engineer must perform a topographic survey to map out the site path of travel at Frisbie Middle School for the upcoming gymnasium project.

**REASONING:**

A topographic survey is a key component of the design process for a site and should be completed prior to detailed design work. The topographic survey will accurately map the property boundaries, locate all surface features of a property, and depicts all natural features and elevations.

**RECOMMENDATION:**

Approve an agreement with Ludwig Engineering Associates, Inc. to provide a Topographic Survey of the site path of travel for the new gymnasium project at Frisbie Middle School, effective May 23, 2024, through December 31, 2024, at a total cost not-to-exceed \$11,500.00 and to be paid from Fund 21 – Building Fund.

**SUBMITTED/REVIEWED BY:** Angie Lopez/Diane Romo



**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH LUDWIG ENGINEERING ASSOCIATES, INC. TO PROVIDE A TOPOGRAPHIC SURVEY OF THE SITE PATH OF TRAVEL FOR THE NEW GYMNASIUM PROJECT AT KOLB MIDDLE SCHOOL**

**BACKGROUND:**

A licensed surveying engineer must perform a topographic survey to map out the site path of travel at Kolb Middle School for the upcoming gymnasium project.

**REASONING:**

A topographic survey is a key component of the design process for a site and should be completed prior to detailed design work. The topographic survey will accurately map the property boundaries, locate all surface features of a property, and depicts all natural features and elevations.

**RECOMMENDATION:**

Approve an agreement with Ludwig Engineering Associates, Inc. to provide a Topographic Survey of the site path of travel for the new gymnasium project at Kolb Middle School, effective May 23, 2024, through December 31, 2024, at a cost not-to-exceed \$11,700.00 and to be paid from Fund 21 – Building Fund.

**SUBMITTED/REVIEWED BY:** Angie Lopez/Diane Romo



**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH LUDWIG ENGINEERING ASSOCIATES, INC. TO PROVIDE AN ALTA SURVEY FOR THE PROPERTY LOCATED ON FOOTHILL BOULEVARD IN THE CITY OF RIALTO, CALIFORNIA**

**BACKGROUND:**

As part of the escrow due diligence process for the acquisition of the property located on Foothill Boulevard in the City of Rialto, the Title Company requires the completion of an American Land Title Association (ALTA) Survey.

**REASONING:**

An ALTA Survey is a detailed land survey that provides highly accurate information about the boundaries, easements, improvements, and potential risks associated with a property. The purpose of an ALTA Survey is to assist in real estate transactions by ensuring that buyers have full knowledge of what they are purchasing and any title issues that may exist. An ALTA Survey is a survey prepared by a licensed surveyor in accordance with detailed standards adopted by the American Land Title Association.

**RECOMMENDATION:**

Approve an agreement with Ludwig Engineering Associates, Inc. to provide an ALTA Survey for the property located on Foothill Boulevard in the City of Rialto, effective May 23, 2024, through December 31, 2024, at a cost not-to-exceed \$19,000.00 and to be paid from Fund 40 – Special Reserve for Capital Outlay.

**SUBMITTED/REVIEWED BY:** Angie Lopez/Diane Romo





**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH NEVER STOP GRINDING - FRISBIE MIDDLE SCHOOL**

**BACKGROUND:**

NEVER STOP GRINDING (NSG) is a student activity program that focuses on structured fitness and music. Our summer program is designed to help students improve their understanding of beats, sequencing, and patterns. Additionally, they will enhance their vocabulary skills through the study of boxing and drumming techniques.

**REASONING:**

Congruent with the District's Strategic Plan through Strategies II and III. The program provides rigorous and relevant instructions that support each student's unique learning style as well as providing research-based programs that improve the academic, social, and emotional well-being of our students. The program incorporates literature that encourages students to read about famous boxers, the history of the sport, or fiction stories featuring boxing themes. The embedded music program provides a beginner-friendly curriculum for students to basic drumming skills while developing literacy by reading music sheets and numeracy through counting beats and understanding rhythmic patterns.

**RECOMMENDATION:**

To provide a structured Summer School sport and music program consisting of 10 days, 5 hours a day for a total of 40 sessions, servicing approximately 100 students, effective June 6, 2024 through June 30, 2024, at a cost not-to-exceed \$24,384.00, and to be paid from the General Fund (ELOP).

**SUBMITTED/REVIEWED BY:** Alejandro Vara/Norberto Perez



**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH CALIFORNIA STATE UNIVERSITY SAN BERNARDINO**

**BACKGROUND:**

The District has a previously established local Institution of Higher Education (IHE) partnership with Cal State University, San Bernardino (CSUSB) for a comprehensive initiative called “Teach Rialto,” which offers multiple pathways for individuals interested in pursuing a career in teaching. The Rialto Career Technical Education pathway provides opportunities for high school students interested in exploring education as a profession to develop essential teaching skills, earn college credit while still in high school, and receive enrollment support. The Project Impact pathway is available to current District employees (primarily for males of color) who wish to complete their bachelor’s degree and teaching credential. The District Teacher Residency Program adds a third pathway to “Teach Rialto,” to meet teacher shortage areas while increasing preparation for new teachers. The District will expand this partnership by working with California State University San Bernardino School of Teacher Education through the RUSD Teacher Residency Program. The vision of CSUSB’s Watson College of Education is to be the “premier provider of teachers...and educational leaders.” CSUSB’s core beliefs center around diversity as a treasured asset, a collaborative teaching and learning community, and fostering human development by seeking social justice as the foundation for their work. CSUSB will support the RUSD Teacher Residency Program by customizing instruction for Residents based on the District’s needs and collaborate with the Residency Program Leads to facilitate training, including lesson planning, classroom management, student engagement, and more.

Furthermore, the District has been awarded the Teacher Residency Capacity and the Teacher Residency Implementation Grants through the Commission on Teacher Credentialing. These grants require a collaborative partnership with one or more Commission-approved teacher preparation programs offered by a regionally accredited Institution of Higher Education (IHE) to develop the partnership’s capacity and to design and implement a teacher residency program. CSUSB and Alder Graduate School will be the IHE’s that will partner under the terms of these grants.

**REASONING:**

The District Teacher Residency Program is a partnership between Rialto Unified School District (RUSD) and Cal State University San Bernardino. In one year, Residents

complete the RUSD Teacher Residency Program and will graduate with a Commission-approved teaching credential; if they choose, residents can transfer 18 units from their CSUSB credential program to obtain their Master's in Education. CSUSB will support recruiting, selecting, and matching of 19 Mentors and Residents alongside RUSD. CSUSB will contextualize its curriculum and co-teaching for the Mentors and Residents' needs of the RUSD Residency Program. They will hire RUSD residency course instructors and university supervisors to ensure the District-adopted curriculum is promoted. CSUSB will collaborate with RUSD to provide Mentor training, weekly seminars, bi-weekly credential program resident check-ins, classroom visitations, and monthly mentoring sessions. CSUSB will fully support Program Leads in developing curriculum, coaching, feedback, mentoring, and networking for the resident teachers and mentors. The RUSD Teacher Residency Program will be launched in the 2025-2026 school year, after the 2024-2025 planning year.

**RECOMMENDATION:**

To approve the agreement with California State University San Bernardino as the partner institution of higher education, effective May 23, 2024 through June 30, 2026, at no cost to the District.

**SUBMITTED/REVIEWED BY:** Roxanne Dominguez



**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH UNIVERSITY OF CALIFORNIA, RIVERSIDE**

**BACKGROUND:**

The purpose of this Teacher Internship Credential Program Agreement is to enter into a mutually beneficial agreement with the University of California, Riverside to provide internship opportunities to students with an internship credential enrolled in the Teacher Education Program.

**REASONING:**

The District may hire University of California, Riverside students with internship credentials for positions that require Teacher Education Credentials.

**RECOMMENDATION:**

Approve the Teacher Internship Credential Program Agreement with the University of California, Riverside to provide current and future students with internship opportunities in their specialized fields from July 1, 2024 through June 30, 2027 at no cost to the District.

**SUBMITTED/REVIEWED BY:** Ricardo Carranza/Rhonda Kramer, Roxanne Dominguez, Armando Urteaga



**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH UNIVERSITY OF CALIFORNIA, RIVERSIDE**

**BACKGROUND:**

The California Commission on Teacher Credentialing requires teacher that are enrolled in a college/university program to complete student teaching/apprentice teaching before the university student can receive their preliminary credential.

**REASONING:**

University students enrolled in the Teacher Education Program at the University of California, Riverside will gain experience with mentors from Rialto Unified School District in their specialized fields in the process of completing their credential requirements.

**RECOMMENDATION:**

Approve the Student Teacher Agreement, with the University of California, Riverside to assist current and future educators in completing state requirements for credentialing from July 1, 2024 through June 30, 2027 at no cost to the District.

**SUBMITTED/REVIEWED BY:** Ricardo Carranza/Rhonda Kramer, Roxanne Dominguez, Armando Urteaga



**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH ALTAIR ENGINEERING INC.**

**BACKGROUND:**

Altair Engineering provides a platform (Monarch) that can quickly convert disparate data formats into rows and columns for use in data analytics. Monarch connects to multiple data sources including structured and unstructured data, cloud-based data, and big data. Connecting to data, cleansing, and manipulating data requires no coding. Models built in Monarch can be exported into common analytics platforms.

**REASONING:**

Currently, Fiscal Services uses Altair Engineering software to extract data to process payroll and complete other required reporting.

**RECOMMENDATION:**

Approve an agreement with Altair Engineering Inc. to provide Monarch software, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$11,017.50 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Nicole Albiso/Diane Romo



**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH HEARTLAND**

**BACKGROUND:**

Heartland oversees programs such as Blue Bear SchoolBooks which is used in the accounting of Associated Student Body (ASB) funds. Heartland's programs allow for a simplified fund accounting program to be used by school sites.

**REASONING:**

Currently, all ASB groups in the District use Blue Bear SchoolBooks as their financial system. This program tracks all financial information such as deposits, expenditures, inventory, bank reconciliations, and sales.

**RECOMMENDATION:**

Approve an agreement with Heartland to provide Blue Bear SchoolBooks software, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$16,640.75 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Nicole Albiso/Diane Romo



**Board of Education Agenda  
May 22, 2024**

**SIGNATURE AUTHORIZATION FOR STATE/COUNTY DOCUMENTS**

**BACKGROUND:**

Education Code Sections 35161, 35250, and 72600, it is necessary to have Board approval of District individuals authorized to sign State/County documents and/or to approve San Bernardino County Superintendent of School documents.

**REASONING:**

Signature authorization of Edward D'Souza, Acting Superintendent, is requested to sign Notice of Employment documents and Certification of Board Minutes effective May 22, 2024, until revoked.

**RECOMMENDATION:**

Approve the authorization of Edward D'Souza, Ph.D., Acting Superintendent, to sign Notice of Employment documents and Certification of Board Minutes effective May 22, 2024.

**SUBMITTED/REVIEWED BY:** Nicole Albiso/Diane Romo





**Board of Education Agenda  
May 22, 2024**

**CLASSIFIED EXEMPT – PERSONNEL REPORT NO. 1318**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW,  
ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**AVID TUTORS**

Cuevas, Julia	Frisbie Middle School	04/25/2024	\$18.00 per hour
Hernandez, Jizelle	Frisbie Middle School	04/23/2024	\$18.00 per hour
Medrano, Jennifer	Kucera Middle School	05/14/2024	\$18.00 per hour
Reyes, Julius	Frisbie Middle School	04/25/2024	\$18.00 per hour

**NON-CERTIFICATED COACHES**

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District’s coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Rialto Middle School

Jefferson, Gabreail	Cheer	05/07/2024	\$184.00
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**SUBMITTED/REVIEWED BY:** Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**Board of Education Agenda  
May 22, 2024**

**CLASSIFIED EMPLOYEES – PERSONNEL REPORT NO. 1318**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**EMPLOYMENT**

Alvarado, Jesseka	Child Development Instructional Assistant Kordyak Preschool	05/07/2024	26-1	\$20.50 per hour (3.5 hrs., 203 days)
Baroni, Yolanda	Behavioral Support Assistant Special Services / Garcia Elementary School	05/20/2024	31-1	\$23.24 per hour (7 hours, 203 days)
Calderon, Oscar (Repl. M. Chavez Romero)	Grounds Maintenance Worker I Maintenance & Operations	05/13/2024	32-1	\$23.84 per hour (8 hours, 12 months)
Duran, Luis	Behavioral Support Assistant Special Services / Werner Elementary School	05/07/2024	31-1	\$23.24 per hour (7 hours, 203 days)
Juarez, Brenda (Repl. A. Medina)	Child Development Instructional Assistant Bemis Preschool	05/20/2024	26-1	\$20.50 per hour (3.5 hrs., 203 days)
Ocampo, Johnny (Repl. C. Toledo)	Licensed Vocational Nurse Health Services	05/08/2024	40-1	\$29.12 per hour (7 hours, 203 days)
Rendon, Emily	Health Aide Preston Elementary School	05/03/2024	25-1	\$19.99 per hour (4 hours, 203 days)

**RESIGNATION**

Suarez, Joseph	Occupational Therapist Special Services	05/31/2024		
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**RETIREMENT**

Murillo, Maria	Instructional Assistant III Behavior Support Werner Elementary School	06/01/2024		
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**SUBSTITUTES**

Garcia, Angelica	Health Aide	05/03/2024	\$18.34 per hour
Lomeli, David	Grounds Maintenance Worker I	05/15/2024	\$21.87 per hour
Luna, Olivia	Health Aide	05/03/2024	\$18.34 per hour
Noriega, Jasmine	Instructional Assistant II-SE (RSP/SDC)	05/10/2024	\$18.81 per hour

**SHORT TERM ASSIGNMENT**

Accounting Support (Retiree)	Kolb Middle School (not to exceed 40 hours)	05/23/2024- 06/14/2024	\$32.06 per hour
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**TERMINATION OF PROBATIONARY CLASSIFIED EMPLOYEE**

Employee No. 2333634	Nutrition Service Worker I	05/10/2024
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**CERTIFICATION OF ELIGIBILITY LIST – Account Clerk II**

Eligible: 05/23/2024  
Expires: 11/23/2024

**CERTIFICATION OF ELIGIBILITY LIST – Custodian II**

Eligible: 05/23/2024  
Expires: 11/23/2024

\*\*Position reflects the equivalent to a one-Range increase for night differential

\*\*\* Position reflects a \$50.00 monthly stipend for Confidential position

**SUBMITTED/REVIEWED BY:** Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**Board of Education Agenda  
May 22, 2024**

**CERTIFICATED EMPLOYEES – PERSONNEL REPORT NO. 1318**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**SUBSTITUTES** (To be used as needed at the appropriate rate per day, effective May 23, 2024), unless earlier date is indicated)

Cole, Annalue	05/09/2024
Guevara, Emely	05/14/2024

**EMPLOYMENT**

Favela, Miguel	Secondary Teacher Jehue Middle School	08/01/2024	II-1	\$69,589.00 (184 days)
Huante Gonzalez, Corayma	Elementary Teacher Curtis Elementary School	08/01/2024	IV-1	\$76,721.00 (184 days)
Suarez, Marshae	Special Education Teacher Rialto High School	05/20/2024	II-1	\$69,589.00 (184 days)

**RE-EMPLOYMENT**

Calvanico, Melissa	CTE Teacher Rialto High School	08/01/2024	X-11	\$87,902.00 (184 days)
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**RESIGNATIONS**

Delgado, Raymond	Lead Professional Development Agent Professional Development	05/08/2024
Dominguez, Emily	Elementary Principal Casey Elementary School	06/30/2024

**RETIREMENT**

Edwards, Kelly	Counselor Eisenhower High School	06/30/2024
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**SUMMER SCHOOL ADMINISTRATIVE SUPPORT**

Artiga, Jessica	Elementary Principal Preston Elementary School	\$1,400.00
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**SUMMER SCHOOL ADMINISTRATIVE SUPPORT** (Continued)

Avila, Ignacio	Elementary Principal Dunn Elementary School	\$350.00
Barber, Solomon	Acting Administrator Henry Elementary School	\$700.00
Camarena, Alberto	Elementary Principal Myers Elementary School	\$3,150.00
Davila Jr., Albert	Acting Administrator Trapp Elementary School	\$2,450.00
Dominguez, Emily	Elementary Principal Casey Elementary School	\$1,400.00
Gardner, April	Acting Administrator Highbanks Elementary School	\$700.00
Infante, Sergio	Acting Administrator Henry Elementary School	\$1,400.00
Lange, Tyler	Acting Administrator Dunn Elementary School	\$1,750.00
Osonduagwuike, Danielle	Elementary Principal Highbanks Elementary School	\$1,400.00
Rodriguez, Delores	Acting Administrator Morris Elementary School	\$2,100.00
Rollins, Vince	Elementary Principal Kelley Elementary School	\$3,150.00
Stewart, Monte	Elementary Principal Bemis Elementary School	\$1,400.0
Velazquez, Jennifer	Acting Administrator Morgan Elementary School	\$700.00

**TERMINATION OF TEMPORARY EMPLOYMENT CONTRACT FOR THE 2023/2024 SCHOOL YEAR**

Oie, Yuvana	Special Education Teacher Bemis Elementary School	06/30/2024
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**ADULT EDUCATION TEACHERS** (Ratify for the 2023/2024 school year at the regular hourly rate of \$54.93 for instructional time and \$35.00 for non-instructional time, not to exceed 24 hours each)

Campos, Karla	Keyboarding	04/01/2024 – 05/23/2024
John, Zelma	Keyboarding	04/01/2024 – 05/23/2024
Parker, Brenda	Keyboarding	04/01/2024 – 05/23/2024

**CERTIFICATED COACHES**

Eisenhower High School

Felkins, Gina	Varsity Head, Cheer	05/07/2024 – 05/31/2024	\$435.75
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**SUBMITTED/REVIEWED BY:** Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**MINUTES**  
**RIALTO UNIFIED SCHOOL DISTRICT**  
**Special Board Meeting of the Board of Education**

**May 14, 2024**  
**Dr. John R. Kazalunas Education Center**  
**182 East Walnut Avenue**  
**Rialto, California**

**Members Present:** Joseph W. Martinez, President  
Edgar Montes, Vice President  
Evelyn P. Dominguez, Clerk  
Nancy G. O'Kelley, Member

**Members Absent:** Stephanie E. Lewis, Member  
Keiyne Galazo, Student Board Member

**Staff Present:** Rhea McIver Gibbs, Ed.D., Lead Strategic Agent  
Diane Romo, Lead Business Services Agent  
Norberto Perez, Agent: Expanded Learning Programs  
Ingrid Lin, Academic Agent: Elementary  
Rhonda Kramer, Lead Personnel Agent  
Also present was Martha Degortari, Executive Administrative Agent, and Jose Reyes, Interpreter/Translator

**A. OPENING**

**A.1 CALL TO ORDER 4:00 p.m.**

The meeting was called to order at 4:00 p.m.

**A.2 OPEN SESSION**



**B. PLEDGE OF ALLEGIANCE**

Clerk Dominguez led the pledge of allegiance.

**C. ADOPTION OF AGENDA**

**Moved By** Clerk Dominguez

**Seconded By** Vice President Montes

**Member Lewis was absent. Vote by Board Members to adopt the agenda:**

**Approved by a Majority Vote**

**D. CLOSED SESSION**

**Moved By** Member O'Kelley

**Seconded By** Clerk Dominguez

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

- **PUBLIC EMPLOYEE EMPLOYMENT / DISCIPLINE / DISMISSAL / RELEASE / REASSIGNMENT OF EMPLOYEES (GOVERNMENT CODE SECTION 54957)**
- **PUBLIC EMPLOYEE EMPLOYMENT (GOVERNMENT CODE SECTION 54957)**

Title: Acting Superintendent

**COMMENTS ON CLOSED-SESSION AGENDA ITEMS**

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**Steven Figueroa, Inland Empire Latino Coalition and Education Advocate**, shared his concerns that the Board already violated The Brown Act when, in the last meeting, they announced that staff was put on leave and it was not mentioned on the agenda. He commented that in the past, some of the Board members have been asked to resign for violating The Brown Act. He stated that the Board has become what they criticized when they got elected. He indicated that the Board needs to undo the vote and repost it so that the public can participate. He stated that some Board members have stated that the meetings are held early in the day so that the public cannot participate and that is what the Board did. He commented that the meeting should be held at a later time so that more of the public can

participate and provide input. He stated that Gil Navarro could not be here, but would agree with his comments. He addressed the Board by stating, "Don't violate the public's trust." He accused that the Board stole the public's first amendment right. He stated that what happened was wrong.

**James Martinez, a parent of two students at Carter High School** and a big advocate of this District shared that he understands that the Board has to do what the Board has to do. He commented that today is not an easy day for the Board. He said that as a parent, he is stuck with rumors and innuendoes and is getting very little to no information. He shared that he knows when he gets a call from Syeda Jafri, that he gets information, but in this case has received nothing. He says that as a parent, he needs to know who he is supporting for a superintendent. He questioned whether the superintendent had gone through Keenan training. He closed by stating that he was really sad that Mrs. Lewis was not here because this is a very important day.

**Michael Montano, Rialto High School Teacher**, resident of ten years in Rialto, and educator in the District for sixteen years, shared that he has had a lot of people who have reached out to him with questions. He thanked the Board for respecting people's privacy, and would like to meet with Board members individually going into next year with some ideas to carry into next year.

**Tobin Brinker, Rialto Education Association (REA) President**, came to provide the Board with some perspective as they go into Closed Session. He listed, first to disregard who we are talking about and focus on the nature of the job that the person holds. He then spoke about leadership. He reminded the Board about REA members who have been investigated in the past and after exoneration, they received nothing from the District to clear their names. He stated that has been the District practice. He reminded the Board that they operate under The Brown Act. He recited a quote from the State Attorney General explaining The Brown Act. He stated that he believes that the Board erred when they announced the employee's leave without identifying the employee by title. He stated that the community absolutely has the right to know that something has happened. He says the lack of transparency in this matter is problematic and said that in the past, the public was notified. He says that as the president of REA, he should have been notified immediately. He thanked the two Board members who responded when he reached out and thanked Dr. Gibbs. He stated that while none of those individuals could share any comments on any confidential personnel information, they did listen to his concerns and walked him through the process. He requested that the Board be as transparent as they can be when they report out. He says that uncertainty undermines all of our abilities to make good decisions. He says that

the Board's split decision to put the Superintendent on leave is problematic. He concluded with a quote.

**Devonna Roberson, a parent organizer with Congregations Organize for Prophetic Engagement (COPE)** shared that she represents many. She wanted to remind the Board and Cabinet of the commitment that was made to the community in regard to The Ebony Triangle. It is a community that makes up Fontana, Rialto, and San Bernardino. This group engages with those superintendents to partner in support of our African-American students and families. She reminded the Board that whoever leads this District that they are expecting the same partnership. This group is concerned about some things that they are hearing about the treatment of African-American families and staff in these School Districts.

**Member Lewis was absent. Vote by Board Members to move into Closed Session:**

Time: 4:18 p.m.

**Approved by a Majority Vote**

**E. ADJOURNMENT OF CLOSED SESSION**

**Moved By** Clerk Dominguez

**Seconded By** Vice President Montes

**Member Lewis was absent and Member O'Kelley was not present during this vote. Vote by Board Members to adjourn Closed Session:**

Time: 5:50 p.m.

**Approved by a Majority Vote**

**F. OPEN SESSION RECONVENED**

Open session reconvened at 5:50 p.m.

**G. REPORT OUT OF CLOSED SESSION**

**Moved By** Member O'Kelley

**Seconded By** Vice President Montes

The Governing Board took action to appoint Dr. Ed D'Souza as Acting Superintendent.

**Member Lewis was absent. Vote by Board Members:**

**(Abstain) President Martinez**

**(Ayes) Vice President Montes, Clerk Dominguez, Member O'Kelley**

**Approved by a Majority Vote**

**G.1 STATEMENT READ OUT BY VICE PRESIDENT MONTES**

Dear members of the educational community, at its regular meeting, May 8, 2024, the Board took action to place Superintendent Dr. Avila on non-disciplinary paid leave, effective immediately. Dr. Ed D'Souza has agreed to serve as acting Superintendent. Dr. Ed D'Souza knows our District and has over 40 years in education with a demonstrated commitment to student achievement and equity. The Board is confident in Dr. D'Souza's ability to lead the District at this moment, and we deeply appreciate his willingness to do so. We know that many of you will have many questions. This action, however, is a confidential personnel matter. As a result, to respect the Superintendent's employee privacy rights, the Board, its individual members, and District staff will refrain from providing comment. The Board will provide updates and discuss and address these matters through its designated spokesperson when it is appropriate. Thank you.

**H. ADJOURNMENT**

**Moved By** Clerk Dominguez

**Seconded By** Member O'Kelley

**Vote by Board Members to adjourn:**

Time: 5:52 p.m.

**Approved by a Majority Vote**

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Clerk, Board of Education

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Secretary, Board of Education

**MINUTES**

**RIALTO UNIFIED SCHOOL DISTRICT**

**May 8, 2024**

**Dr. John R. Kazalunas Education Center  
182 East Walnut Avenue  
Rialto, California**

**Board Members**

**Present: Joseph W. Martinez, President  
Edgar Montes, Vice President  
Evelyn P. Dominguez, Clerk  
Stephanie E. Lewis, Member  
Nancy G. O'Kelley, Member  
Keiyne Galazo, Student Board Member**

**Administrators**

**Present: Cuauhtémoc Avila, Ed.D., Superintendent  
Rhea McIver Gibbs, Ed.D., Lead Strategic Agent  
Ingrid Lin, Ed.D., Lead Academic Agent; Elementary  
Diane Romo, Lead Business Services Agent  
Roxanne Dominguez, Lead Personnel Agent  
Also present was Martha Degortari, Executive Administrative Agent and Jose Reyes, Interpreter/Translator**

**A. OPENING**

**A.1 CALL TO ORDER 6:00 p.m.**

The meeting was called to order at 6:00 p.m.

**A.2 OPEN SESSION**

### **A.3 CLOSED SESSION**

**Moved By** Vice President Montes

**Seconded By** Clerk Dominguez

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

- **PUBLIC EMPLOYEE EMPLOYMENT / DISCIPLINE / DISMISSAL / RELEASE / REASSIGNMENT OF EMPLOYEES (GOVERNMENT CODE SECTION 54957)**
- **STUDENT EXPULSIONS / REINSTATEMENTS / EXPULSION ENROLLMENTS**
- **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Lead Personnel Agents: Rhonda Kramer, Roxanne Dominguez, and Armando Urteaga, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

- **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d) and/or (d)(3). CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE LITIGATION - Number of Potential Claims: 1**
- **CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE SECTION 54957.6)**

Designated Representative: Board President, Joseph W. Martinez

Unrepresented Employee: Superintendent, Cuauhtémoc Avila, Ed.D.

### **COMMENTS ON CLOSED SESSION AGENDA ITEMS**

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**None.**

**Vote by Board Members to move into Closed Session:**

Time: 6:03 p.m.

**Approved by a Unanimous Vote**

**A.4 ADJOURNMENT OF CLOSED SESSION**

**Moved By** Clerk Dominguez

**Seconded By** Member O'Kelley

**Vote by Board Members to adjourn Closed Session:**

Time: 7:32 p.m.

**Approved by a Unanimous Vote**

**A.5 OPEN SESSION RECONVENED - 7:00 p.m.**

Open session reconvened at 7:03 p.m.

**A.6 PLEDGE OF ALLEGIANCE**

Frisbie Middle School 6th grade student, Makayla Licano, led the pledge of allegiance.

**A.7 PRESENTATION BY FRISBIE MIDDLE SCHOOL**

Frisbie Middle School "Mariachi Falcons" played the song called "El Rey," (The King), by Jose Alfredo Jimenez, under the direction of teacher Mr. Emmanuel Aguayo.

**A.8 REPORT OUT OF CLOSED SESSION**

**Moved By** Clerk Dominguez

**Seconded By** Member O'Kelley

Employee placed on administrative leave.

(Ayes) Vice President Montes, Clerk Dominguez, Member O'Kelley

(Noes) President Martinez, Member Lewis

**Majority Vote**

**A.9 ADOPTION OF AGENDA**

**Moved By** Vice President Montes

**Seconded By** Member O'Kelley

**Vote by Board Members to adopt the agenda:**

**Approved by a Unanimous Vote**

**B. PRESENTATIONS**

**B.1 MIDDLE SCHOOL - DISTRICT STUDENT ADVISORY COMMITTEE (DSAC)**

The following DSAC students shared information and activities held at their school.

Ximena Mariscal - Rialto Middle School

Albert Real - Frisbie Middle School

Natalie Gonzalez - Jehue Middle School

Zaria Hope - Kucera Middle School

Anakaren Martinez - Kolb Middle School

**B.2 KEY TO THE DISTRICT**

Presentation of Key to the District by Board Vice President, Edgar Montes to Ofelia Fitzpatrick, Program Specialist, Student Services.

Board Vice President, Edgar Montes presented his Key to the District to Ofelia Fitzpatrick, Program Specialist, Student Services.

**C. COMMENTS**

**C.1 PUBLIC COMMENTS NOT ON THE AGENDA**

At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

**Ashley Driver, District African American Parent Advisory Committee (DAAPAC), DAAPAC Historian** provided highlights and accomplishments from the parent group during this past school year. She shared multiple topics and events in which they participated.



**Marcus Johnson, Boyd Elementary School Parent**, shared on behalf of a group of parents concerns that he feels have been met with indifference. He requested that the Board take decisive actions. He alleged that Principal Van Belle retaliated by intimidating one of the parents and that she was unprofessional and dismissive. He commented that Dr. Lin suggested that they remove their students from the school. He thanked Ms. Puncture for her support and for giving them hope while stepping in for Principal Van Belle while she was absent. He also commented that Mrs. Dominguez is allowed to take control of meetings and expects to be treated as a Board member. He requested that the Board review the administration at Boyd Elementary School.

**Kristal Enriquez Pulido, Eisenhower High School (EHS) Principal, and Teacher Mr. Mark Streeter, along with three other EHS CTE teachers**, introduced some of the CTE students and presented the Board with clocks and mirrors the students made in the woodworking program. Student Ms. Timoteo shared that she was very happy with the course and thanked Mr. Montes for attending one of their sessions. Eduardo Alcala, also a student in the woodworking program shared his experience in class. Mark, another student, spoke of a green wall he created at the school and presented each of the Board members with a personalized piece for them to keep. He shared that he is very proud to have been able to patent the item.

**Gregory Temple, a community member** who has a long history in Rialto, shared that he attended kindergarten with Dr. Rhea McIver Gibbs. He shared his experience of a 35-year trade in the electrical industry. He states that he is with the International Brotherhood of Electric Workers (IBW) Union. He provided information on an apprenticeship program that is available to our students. He stated that upon completion of the apprenticeship, there are up to six-figure jobs available to those students. He stated that they are getting students but they are getting them too late, and after they have spent \$20,000 on attending trade schools. He shared that his program is free and handed out information to the Board on the program and upcoming events. He stated that he has a grant that would allow transportation for twelfth-grade students to come and see a demonstration. He explained that applicants must be 18 years old with a high school diploma.

**Laurie McGuire, 3rd Grade Teacher at Preston Elementary School** for the past 26 years teacher, shared her concerns over the transition of seven different principals assigned to the school since March of 2023.

She identified each of them by name. She asked the Board what had Preston Elementary School done to deserve this sub-par leadership. She praised the Assistant Principal for being there with them through these changes. She shared that the site has managed to get out of CSI in spite of this. She requested that the Board please select a principal for Preston Elementary School.

**Mona Skinner, Parent,** shared that she was present to advocate for her son, who attends Carter High School. She explained that her son is a GATE student who is currently in Honors. She indicated that her son had AVID as an elective and fell behind in AVID, and after meeting with all of his teachers, the only undesirable grade was in AVID. The AVID teacher indicated to the student what he needed to do to bring his grade up, which he completed. The teacher then decided not to give him credit. Mom emailed the teacher for a status and the teacher retaliated by telling the student that since he involved his mom, then he would have to have the Tutorial Request Form (TRFs) signed off by the tutor. The parent stated that it was alarming that the teacher found parent involvement not important, considering that she has been a parent volunteer in this District for 22 years. She shared an intimidating statement from the teacher. She indicated that she has spoken with the principal and the support provider.

**Luvia Paola Nava, District Parent and USC Literacy Program Student,** spoke of the high expectations imposed by the USC Literacy Program and proudly stated that she met those expectations. She praised the program for the consideration given to Spanish-speaking parents and to the teachers who made the topics easy. She commented that she and other volunteer parents are not receiving a welcome at the various school sites to volunteer. She praised the staff at Kelley Elementary School for their collaboration and shared the great experience they had assisting in the classrooms. She spoke of the need to appreciate and respect all cultures.

**Perla Esmeralda and Adam Angulo, Parents from Fitzgerald Elementary School,** expressed their deepest gratitude for the opportunity by the District to complete the USC Literacy Program. They shared that they already have 28 families ready to sign up for the next program. They thanked the Board for showing the importance of families in the District.

**Michael Montano, Rialto High School Teacher,** complimented the CTE program. He thanked all the retiring teachers. Thanked staff for CIF championship. He also thanked the District staff for their assistance with cell phone issues. He spoke of the general education students who do not

receive equal funding as some of the other special student groups. He also mentioned that he has an administrator in mind for Preston.

**Celia Saravia, Representing Amigos Unidos, a support group for children with special needs,** shared that she would like to show support for the arts at Frisbie Middle School. She thanked the principal and the Board for the VAPA programs. She recommends the USC program to all the parents in the District. She thanked Dr. Gibbs and stated that she was ready for the math program next year. She congratulated Ofelia Fitzpatrick for her key to the District. She thanked Dr. Sonya Scott for the excellent programs that she has planned for special needs students. She mentioned the upcoming Divergent Games. She quoted her grandmother about education. She mentioned that it has been an honor to have Keiyne as the Student Board Member.

**Paula Bailey, District Parent, and Community Member** thanked everyone for participating and wearing denim last month. She shared that May is Mental Health Awareness Month. She shared that on May 15, 2024, Eisenhower High School is having their VAPA Extravaganza at 5:00 p.m. at Eisenhower High School and invited everyone to attend. She praised the District and the RITZ.

## **C.2 PUBLIC COMMENTS ON AGENDA ITEMS**

Any person wishing to speak on any item on the Agenda will be granted three minutes.

## **C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS**

- Rialto Education Association (REA)
- California School Employees Association (CSEA)
- Communications Workers of America (CWA)
- Rialto School Managers Association (RSMA)

**Tobin Brinker, Rialto Education Association (REA) President,** paid homage to teachers in honor of the Day of the Teacher. He spoke of the history of this day and how it was inspired by First Lady Roosevelt. He spoke of his support for AB 2901 for Paid Maternity Leave for Teachers. He asked for support to provide teachers with 14 weeks of paid maternity leave.

**Chris Codasco, California School Employees Association (CSEA),** thanked everyone for putting together The Ritz and We Honor Our Own.

He spoke of how important it is to honor staff members. He shared his appreciation for the teachers for Teacher Appreciation Week.

**Heather Estruch, Communications Workers of America (CWA) Chief Steward**, shared her support of AB 2901 and hopes that it gets resolved.

**Ayanna Balogun Rialto School Management Association (RSMA), and Principal on Special Assignment (POSA)** congratulated all teachers on Teacher Appreciation Week. She shared that they have been active in their scholarship process. She commented that the month of May is Pacific Islander month and congratulated all Asian-Americans, Native Hawaiians, and all Pacific Islanders. She shared that she attended National Black Grad at Cal State San Bernardino and congratulated all the students. She wished all mothers and mother-figures a Happy Mother's Day.

**C.4 COMMENTS FROM STUDENT BOARD MEMBER**

**C.5 COMMENTS FROM THE SUPERINTENDENT**

**C.6 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION**

**D. PUBLIC HEARING - None**

**E. CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

**Vote by Board Members to approve Consent Calendar Items:**

**Approved by a Unanimous Vote**

**E.1 GENERAL FUNCTIONS CONSENT ITEMS**

**E.1.1 APPROVE THE SECOND READING OF REVISED BOARD POLICY 4141; COLLECTIVE BARGAINING AGREEMENT**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

**Vote by Board Members:** **Approved by a Unanimous Vote**

**E.1.2 APPROVE THE SECOND READING OF REVISED BOARD POLICY 4241; COLLECTIVE BARGAINING AGREEMENT**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.2 INSTRUCTION CONSENT ITEMS**

**E.2.1 APPROVE A 3-DAY/2 NIGHTS TRIP TO MESA STATE NEDC COMPETITION - RIALTO HIGH SCHOOL**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Approve for three (3) Rialto High School students (1 girl, 2 boys) and two (2) advisors (1 female, 1 male) to participate in the MESA State NEDC Competition at San Jose University in San Jose, California, effective May 17, 2024 through May 19, 2024, at a cost not-to-exceed \$4,370.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3 BUSINESS AND FINANCIAL CONSENT ITEMS**

**E.3.1 APPROVE THE WARRANT LISTING AND PURCHASE ORDER LISTING**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

All funds from April 3, 2024 through April 17, 2024, (Sent under separate cover to Board Members). A copy for public review will be available on the District's website.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.2 DONATIONS**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Accept the listed donations from Kroger; and Amazon, and that a letter of appreciation be sent to the donor.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.3 SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.4 APPROVE AMENDMENT NO. 1 TO THE AGREEMENT WITH EVERDRIVEN TECHNOLOGIES, LLC**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Exercise the option to extend the agreement for one (1) additional year, effective July 1, 2024, through June 30, 2025, thereby taking advantage of the same terms and conditions of the existing agreement. The cost is to be determined at the time of service and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.6 APPROVE A RENEWAL AGREEMENT WITH LAMAR ADVERTISING**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Provide digital billboard advertising for the Education Services, Expanded Learning Program, effective September 14, 2024, through June 1, 2025, at a cost not-to-exceed \$37,000.00, and to be paid from the General Fund (ELOP).

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.7 APPROVE A RENEWAL AGREEMENT WITH FRONTLINE EDUCATION**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Renew the annual subscription for the use of the Absence and Substitute Management System (formerly Aesop), effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$43,375.16 and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.8 APPROVE A RENEWAL AGREEMENT WITH PATHWAYS 2 SPEECH**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Provide therapy services, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$10,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.9 APPROVE A RENEWAL AGREEMENT WITH PACIFIC HEARING**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Complete Audiological Assessments, mobile, Audiological Assessments, and office Central Auditory Processing Assessments (CAP) to current students, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$7,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.10 APPROVE A RENEWAL AGREEMENT WITH DR. ROBIN MORRIS**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Complete Individual Education Evaluations (IEEs) per parent or settlement agreement requests, effective July 1, 2024 through June 30, 2025 at a cost not-to-exceed \$24,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.11 APPROVE A RENEWAL AGREEMENT WITH DAVID DOWLING, JD, MDR**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Provide training for administrative management and service providers in alternative dispute resolutions, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$15,000.00, and to be paid from the General Fund.

**Vote by Board Members: Approved by a Unanimous Vote**



**E.3.12 APPROVE A RENEWAL AGREEMENT WITH HAYNES FAMILY OF PROGRAMS**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Provide supplemental academic support, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$20,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.13 APPROVE AN AGREEMENT WITH SAN JOAQUIN COUNTY OFFICE OF EDUCATION/CODESTACK FOR PROGRAMMING AND MAINTENANCE OF SEIS/SIS INTEGRATION COMPONENTS AND SERVICES**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Provide programming and maintenance of SEIS/SIS Integration components and services, effective July 1, 2024, through June 30, 2027, at a cost of \$4,000.00 for the initial setup and \$1.50 per student with special needs and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.14 APPROVE THE STUDENT TRAINING AFFILIATION AGREEMENT WITH ST. AMBROSE UNIVERSITY**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Assist current and future students with mentoring opportunities in their specialized fields from July 1, 2024 through June 30, 2027 at no cost to the District.

**Vote by Board Members:** **Approved by a Unanimous Vote**

**E.3.15 APPROVE THE CLINICAL PRACTICUM AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Assist current and future students with mentoring opportunities in their specialized fields from July 1, 2024 through June 30, 2027 at no cost to the District.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.16 APPROVE AN AGREEMENT WITH LOYOLA MARYMOUNT UNIVERSITY**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Approve the Teacher Education University Intern Credential Program with Loyola Marymount University to assist current and future educators in completing state requirements for credentialing from July 1, 2024 through June 30, 2027.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.17 APPROVE THE PAID INTERNSHIP CREDENTIAL PROGRAM AGREEMENT WITH NATIONAL UNIVERSITY**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Provide current and future students with internship opportunities in their specialized fields from July 1, 2024 through June 30, 2027 at no cost to the District.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.19 APPROVE AN AGREEMENT WITH JOHN R. BYERLY, INC. TO PROVIDE A GEOTECHNICAL INVESTIGATION FOR THE KITCHEN UPGRADES PROJECT AT BOYD ELEMENTARY SCHOOL**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Conduct a geotechnical investigation for the kitchen upgrades project at Boyd Elementary School, effective May 9, 2024, to June 30, 2025, at a cost not-to-exceed \$8,035.00 and to be paid from Fund 40 – Special Reserve for Capital Outlay.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.20 APPROVE AN AGREEMENT WITH JOHN R. BYERLY, INC. TO PROVIDE A GEOTECHNICAL INVESTIGATION FOR THE KITCHEN UPGRADES PROJECT AT HENRY ELEMENTARY SCHOOL**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Conduct a geotechnical investigation for the kitchen upgrades project at Henry Elementary School, effective May 9, 2024, through June 30, 2025, at a cost not-to-exceed \$8,035.00 and to be paid from Fund 40 – Special Reserve for Capital Outlay.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.21 APPROVE AN AGREEMENT WITH JOHN R. BYERLY, INC. TO PROVIDE A GEOTECHNICAL INVESTIGATION FOR THE KITCHEN UPGRADES PROJECT AT MORGAN ELEMENTARY SCHOOL**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Conduct a geotechnical investigation for the kitchen upgrades project at Morgan Elementary School, effective May 9, 2024, through June 30, 2025, at a cost not-to-exceed \$8,710.00 and to be paid from Fund 40 - Special Reserve for Capital Outlay.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.22 APPROVE AN AGREEMENT WITH JOHN R. BYERLY, INC. TO PROVIDE A GEOTECHNICAL INVESTIGATION FOR THE KITCHEN UPGRADES PROJECT AT PRESTON ELEMENTARY SCHOOL**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Conduct a geotechnical investigation for the kitchen upgrades project at Preston Elementary School, effective May 9, 2024, through June 30, 2025, at a cost not-to-exceed \$8,035.00 and to be paid from Fund 40 - Special Reserve for Capital Outlay.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.23 APPROVE THE PREQUALIFIED LIST FOR LAND SURVEY CONSULTANT FIRMS**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

The list comprises of four (4) firms: Adkan Engineers; EPIC Engineers; Ludwig Engineering Associates; and Merrell Johnson Companies.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.25 APPROVE AN AGREEMENT WITH ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID) TO ADD HENRY ELEMENTARY VISUAL & PERFORMING ARTS SCHOOL AS AVID SCHOOL**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Support a focus on high student achievement, goals, and college and career readiness, effective July 1, 2024 through June 30, 2027, at a cost not-to-exceed \$9,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.26 APPROVE AN AGREEMENT WITH INFORMATION & ENERGY SERVICES, INC.**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Set up, gather data, and report to the California Energy Commission (CEC) on behalf of Rialto USD to comply with AB802 - Building Energy Benchmarking requirements for sixteen (16) sites, effective May 9, 2024, through June 30, 2025, at a cost not-to-exceed \$8,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.27 APPROVE AN AGREEMENT WITH THE CITY OF RIALTO POLICE DEPARTMENT**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Provide police services during Middle School Promotional Ceremonies at Carter High School on May 29, 2024 and May 30,

2024, at a cost not-to-exceed \$7,800.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.4 FACILITIES PLANNING CONSENT ITEMS - None**

**E.5 PERSONNEL SERVICES CONSENT ITEMS**

**E.5.1 APPROVE PERSONNEL REPORT NO. 1317 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.5.2 ADOPT RESOLUTION NO. 23-24-68 PROVISIONAL INTERNSHIP PERMIT**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

Authorize the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.6 MINUTES**

**E.6.1 APPROVE THE MINUTES OF REGULAR BOARD OF EDUCATION MEETING HELD APRIL 24, 2024**

**Moved By** Member O'Kelley

**Seconded By** Member Lewis

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E. CONSENT CALENDAR ITEMS**

**E.3 BUSINESS AND FINANCIAL CONSENT ITEMS**

**E.3.5 APPROVE AMENDMENT NO. 1 TO THE AGREEMENT WITH PF VISION INC. TO PROVIDE INSPECTION SERVICES FOR THE CENTRAL KITCHEN FREEZER/COOLER REPLACEMENT PROJECT**

**Moved By** Vice President Montes

**Seconded By** Clerk Dominguez

Extend the term of the agreement from January 31, 2024, to June 30, 2024, for continued inspection services for the Central Kitchen Freezer/Cooler Replacement Project. All other terms and conditions of the agreement remain the same.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.18 APPROVE AN AGREEMENT WITH CAMPUS SAFETY GROUP**

**Moved By** Vice President Montes

**Seconded By** Clerk Dominguez

Provide Comprehensive School Safety Plan training to all school sites, effective May 9, 2024 through June 30, 2025, at a cost not-to-exceed \$25,500.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**E.3.24 APPROVE AN AGREEMENT WITH THE SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS FOR COURIER SERVICES**

**Moved By** Member Lewis

**Seconded By** Clerk Dominguez

Provide courier services, effective July 1, 2024, through June 30, 2025, at a cost not-to exceed \$21,400.00, and to be paid from the General Fund.

**Vote by Board Members:      Approved by a Unanimous Vote**

**F.      DISCUSSION/ACTION ITEMS**

**F.1      APPROVE A RENEWAL AGREEMENT WITH BEHAVIORAL AUTISM THERAPIES, LLC**

**Moved By**                      Member Lewis

**Seconded By**                Member O'Kelley

Provide Applied Behavior Analyst (ABA) Aides during the 2024-2025 school year, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$600,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.2      APPROVE A RENEWAL AGREEMENT WITH AUTISM SPECTRUM INTERVENTION SERVICES AND TRAINING (ASIST)**

**Moved By**                      Member Lewis

**Seconded By**                Clerk Dominguez

Provide Non-Public Agency (NPA) 1:1 aides, and Applied Behavior Aides (ABA) for students, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$600,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.3      APPROVE A RENEWAL AGREEMENT WITH A.C.E.S. EDUCATION & INTERPRETING SERVICES**

**Moved By**                      Member Lewis

**Seconded By**                Member O'Kelley

Continue to serve our students with real-time dictation and American Sign Language (ASL) interpreting services during the 2024-2025 school year,



effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$400,000,000, and to be paid from the General Fund.

**Prior to approval, the Board took action to correct the amount of this agreement from \$400,000,000 to \$400,000.00.**

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.4 APPROVE AN AGREEMENT WITH LINDAMOOD-BELL**

**Moved By** Member Lewis

**Seconded By** Clerk Dominguez

Provide compensatory services in many areas, effective July 1, 2024 through June 30, 2025, at a cost not-to-exceed \$50,000.00, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.5 APPROVE A RENEWAL AGREEMENT WITH ELEVO - KUCERA MIDDLE SCHOOL**

**Moved By** Member O'Kelley

**Seconded By** Clerk Dominguez

Provide staffing for before-school enrichment support, effective August 5, 2024, through May 29, 2025, at a cost not-to-exceed \$307,800.00, and to be paid from the General Fund (ELOP).

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.6 APPROVE AN AGREEMENT WITH ELEVO**

**Moved By** Member Lewis

**Seconded By** Clerk Dominguez

Provide staffing for after-school enrichment support to all elementary sites, effective August 27, 2024 through May 1, 2025, at a cost not-to-exceed \$410,400.00, and to be paid from the General Fund (ELOP).

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.7 APPROVE THE REPRESENTATIVES TO THE CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) FOR THE 2024-2025 SCHOOL YEAR**

**Moved By** Member Lewis

**Seconded By** Member O'Kelley

Approve the appointment of the Principals and Athletic Directors of Carter, Eisenhower, and Rialto High Schools as site-level representatives of the California Interscholastic Federation (CIF) league for the 2024-2025 school year, at no cost to the District.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.8 APPROVE THE 2024 STUDENT BOARD MEMBER SCHOLARSHIP**

**Moved By** Member Lewis

**Seconded By** Clerk Dominguez

Authorize a scholarship check in the amount of \$3,000.00 for Student Board Member, Keiyne Galazo, and to be paid from the General Fund.

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.9 ADOPT RESOLUTION NO. 23-24-69 FOR TERMINATION OF CLASSIFIED EMPLOYEES AS A RESULT OF REDUCTION AND/OR ELIMINATION OF CLASSIFIED POSITIONS (CLASSIFIED LAYOFF)**

**Moved By** Member O'Kelley

**Seconded By** Clerk Dominguez

**Vote by Board Members:**

(Ayes) President Martinez, Clerk Dominguez, Member O'Kelley

(Noes) Vice President Montes, Member Lewis

**Approved by a Unanimous Vote**

**F.10 ADMINISTRATIVE HEARING**

**Moved By** Member Lewis

**Seconded By** Member O'Kelley

Case No.:

23-24-65

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**Moved By** Member O'Kelley

**Seconded By** Clerk Dominguez

Case No:

23-24-63

**Vote by Board Members:**

(Ayes) President Martinez, Vice President Montes, Clerk Dominguez,  
Member O'Kelley

(Noes) Member Lewis

**Majority Vote**

**Moved By** Clerk Dominguez

**Seconded By** Member O'Kelley

Case No.:

23-24-60

**Vote by Board Members:**

**(Ayes) Vice President Montes, Clerk Dominguez, Member O'Kelley**

**(Noes) President Martinez, Member Lewis**

**Majority Vote**

**Moved By** Clerk Dominguez

**Seconded By** Member O'Kelley

Case No.:

23-24-59

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**F.11 REINSTATEMENT OF EXPULSION**

**Moved By** Vice President Montes

**Seconded By** Member O'Kelley

Case Number:

23-24-4

**Vote by Board Members:**

**Approved by a Unanimous Vote**

**G. RETURN TO CLOSED SESSION**

**Moved By** Vice President Montes

**Seconded By** Clerk Dominguez

**Vote by Board Members to return into Closed Session:**

Time: 9:49 a.m.

**Approved by a Unanimous Vote**

**H. ADJOURNMENT OF CLOSED SESSION**

**Moved By** Member Lewis

**Seconded By** Clerk Dominguez

**No action taken by the Board during Closed Session.**

**Member O'Kelley was not present during this vote. Vote by Board Members to adjourn Closed Session:**

Time: 10:14 p.m.

**Majority Vote**

**I. ADJOURNMENT**

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on May 22, 2024, at 7:00 p.m. at the Dr. John Kazalunas Education Center, 182 East Walnut Ave, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**Moved By**                      Member Lewis

**Seconded By**                Clerk Dominguez

**Member O'Kelley was not present during this vote. Vote by Board Members to adjourn:**

Time: 10:15 p.m.

**Majority Vote**

\_\_\_\_\_  
Clerk, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**DISCUSSION / ACTION ITEMS**



**Board of Education Agenda  
May 22, 2024**

**APPROVE A RENEWAL AGREEMENT WITH EDUPOINT EDUCATIONAL SYSTEMS, LLC**

**BACKGROUND:**

The district uses Synergy for student data management including academic performance tracking, attendance records, disciplinary actions, and program details. Synergy provides portals for teachers, parents, and students. Moreover, the Synergy platform includes Analytics, a comprehensive tool that enhances student performance and district administrative functions. Analytics provides real-time insights, enabling data-driven decision-making. By converting data into visually intuitive dashboards, Analytics facilitates clearer understanding and interpretation of information for all users.

**REASONING:**

The current agreement with Edupoint includes two components that are being proposed for removal: Synergy Tech Tools and INSPECT+ Item Bank. Neither product has satisfied the demands of the district. In addition, it is recommended that the Synergy Analytics module be added in order to take advantage of a single, centralized database and robust integration capabilities. Data from various Synergy areas, such as enrollment, attendance, discipline, GPA, test scores, social-emotional learning (SEL), early warning indicators, interventions, digital learning engagement, parent engagement, and demographics, can be consolidated. This solution is congruent with Strategy 2 of our District's Strategic Plan, which aims to create structures that guarantee resources and assets are allocated and developed to directly benefit students.

**RECOMMENDATION:**

To approve the renewal with an amendment to the existing contract with Edupoint Educational Systems, LLC. and remove the Synergy Tech Tools and Item Bank and include the Analytics module, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$450,000.00 and to be paid from the General Fund.

**SUBMITTED/REVIEWED BY:** Beth Ann Scantlebury/Norberto Perez



**Board of Education Agenda  
May 22, 2024**

**APPROVE A RENEWAL AGREEMENT WITH STEP-BY-STEP FOLKLORICO**

**BACKGROUND:**

Matisse Azul is a professional ballet folklórico dancer, dance instructor, social media personality, music producer, Disney performer and the owner and founder of Step-by-Step Ballet Folklórico. Matisse started dancing at just four years old, and fell in love with teaching when she began sharing the art of traditional Mexican folklore dance with the world in 2020. Today, she has more than 1.6 million fans and 39 million followers. Matisse currently performs at Disney California Adventure Park, provides virtual and in-person ballet dance lessons to students in kinder through college, and provides inspirational presentations and performances to students and educators throughout the nation.

**REASONING:**

The Expanded Learning Opportunities Plan (ELO-P) allows supplemental enrichment programs that are offered beyond the regular day. In alignment with the ELO-P Plan and congruent District Strategy 1: We will provide rigorous and relevant learning experiences to ensure each student's holistic development. Step-by-Step Folklórico will provide a cultural dance program to eight (8) of our elementary schools. The program will entail historical content of cultural dancing and activities that includes Ballet Folklórico, Polynesian, and African dances. As part of year 2, the program will consist of 8 new schools, 8 (1.5 hour) lessons per school, and 1 program performance.

**RECOMMENDATION:**

To provide cultural dance lessons at eight (8) elementary school sites in the District, effective September 16, 2024 through May 16, 2025, at a cost not-to-exceed \$99,809.00, and to be paid from the General Fund (ELOP).

**SUBMITTED/REVIEWED BY:** Norberto Perez





**Board of Education Agenda  
May 22, 2024**

**APPROVE AN AGREEMENT WITH 6CRICKETS INC - ALL ELEMENTARY SCHOOLS**

**BACKGROUND:**

6crickets provides school districts with a management platform for expanded learning programs. Recognizing operations complexity, 6crickets has developed a modern, one-stop cloud portal that seamlessly interconnects districts, schools, providers, instructors, and families, greatly simplifying the workflow and management. Utilizing 6crickets dashboard platform simplifies the promotion and registration of available programs. Families can view and register their children via a one-stop portal. The National Science Foundation has awarded 6Crickets the modern technologies award for out-of-school time management systems

**REASONING:**

Congruent with Strategy I of the District's strategic plan "We will provide rigorous and relevant learning experiences to ensure each student's holistic development." 6crickets will have a one-stop portal platform to promote, and register students, at after school Expanded Learning Program enrichment for the 2024-2025 school year.

**RECOMMENDATION:**

To provide a one-stop cloud portal platform for nineteen (19) elementary schools and five (5) middle schools, effective July 1, 2024, through June 30, 2025, at a cost not-to-exceed \$163,500.00, and to be paid from the General Fund (ELOP).

**SUBMITTED/REVIEWED BY:** Norberto Perez



**Board of Education Agenda  
May 22, 2024**

**APPROVE THE AGREEMENT WITH LEGENDS OF LEARNING**

**BACKGROUND:**

Legends of Learning was founded in 2017 with the belief that everyone learns best through engaging experiences. Math Base Camp, which is part of Legends of Learning, is a game-based learning program that helps students build fact mastery based on number sense and fact strategies. Students move facts from working memory to long-term memory with individualized instruction.

**REASONING:**

Elementary students need an approach that involves student engagement rather than rote memorization in order to learn math facts and build number sense fluency. Math Base Camp was introduced in February at all elementary schools as a pilot program. A survey done with teachers showed that over 90% of the teachers stated that the program helped their students to gain math fluency. This year students participated in a district wide Math Fluency contest called March Madness, which generated a lot of excitement. Teachers also have seen that their students' math fluency skills have improved greatly as a result of this program.

**RECOMMENDATION:**

To provide a math fluency program to all elementary schools, effective July 1, 2024 through June 30, 2025, at a cost not to exceed \$60,000.00, and to be paid from the General Fund (Title I).

**SUBMITTED/REVIEWED BY:** Ed D'Souza, Ph.D./Norberto Perez.



## Beliefs

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

## Parameters

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

### **Back Cover Pictures:**

**Top:** These students are ready to take the next step in their multilingual education! Congratulations to our Fifth Grade Dual Language Immersion (DLI) students from Boyd, Garcia, Kelley, and Morris Elementary Schools. The Rialto Unified School District celebrated these students at the DLI Celebration Ceremony on Saturday, April 20, 2024, at Rialto High School. The event marked the continued success of over 100 students in multilingual education. These remarkable scholars enjoyed singing, dancing, and celebrating as we commemorated their completion of the DLI elementary program. They are now ready to transition to middle school!

**Bottom:** The Inland Empire Black Graduate Ceremony, the largest African-American high school recognition ceremony in Southern California, was a vibrant celebration of culture and the Class of 2024. Pictured from left to right: **Archimedes Powell**, Rialto High School student, **Thomas Baskerville** (Eisenhower High School), and **David Jackson III** (Rialto High School) joyously linked arms during the event on Sunday, May 5, 2024, at California State University, San Bernardino. Students from across the Inland Empire came together at the event to celebrate and received special kente cloth stoles to wear during graduation.

